

JOB DESCRIPTION

JOB TITLE: Landfill Laborer / Operator / Refuse Truck Driver	JOB CODE:
DEPARTMENT: Solid Waste - Libby SUPERVISOR'S TITLE: Solid Waste Manager	FLSA STATUS:
<u>POSITION SUMMARY</u> Under the general supervision of the Solid Waste Manager, performs skilled labor in operating and maintaining the county solid waste disposal site, and the pick-up and transport of refuse to the county landfill.	

ESSENTIAL FUNCTIONS

1. Nature of Work: This position involves operating heavy equipment in the hauling, processing and covering of disposed waste, assisting landfill users, maintaining heavy equipment, operating refuse roll off and compacting trucks, and emptying refuse containers.
2. Personal Contacts: Frequent contact with public and other landfill employees.
3. Supervision Received: Daily coordination and assignment of activities by Solid Waste Manager.

DUTIES AND RESPONSIBILITIES

- Operates all landfill equipment to collect, haul, process, spread, and cover landfill waste.
- Drives front loading refuse trucks, forklifts, water trucks, wheel loaders, compactors, dozers, skid steers, excavators, and roll off trucks as needed.
- Cleans out body of refuse truck after dumping 4-yard containers.
- Performs preventative maintenance and minor repairs on landfill heavy equipment and over the road vehicles.
- Directs trucks and vehicles to unloading locations.
- Enforce landfill rules, checks for landfill use permits.
- Assist landfill users as needed.
- Operates air-burner or chipper to process wood waste.
- Maintains daily logs as required.
- Lock and unlock gates.
- Monitors, regulates, and cleans landfills and remote sites as needed.
- Operates recycling center.
- Performs other related duties as required.

SCOPE OF RESPONSIBILITY

Evaluation of this position will be based primarily upon the preceding job description requirements and duties. Examples of job performance criteria include, but are not limited to, the following:

- Performs assigned duties.
- Implements safety practices and procedures in all landfill operations.
- Enforce landfill rules.
- Checks landfill users for valid permits.
- Maintains landfills and remote can sites in accord with county and state regulations.
- Maintains accurate and timely daily logs.
- Displays tact, consideration, and cooperation when dealing with the public.
- Observes work hours.
- Demonstrates punctuality.

- Ensure containers are kept clean and dumped on a timely basis
- Notifies supervisor and mechanic of any deficiencies concerning the mechanical condition of any equipment utilized.
- Observes safety practices and procedures.
- Establishes and maintains effective working relationships with fellow employees, supervisors, and the public.

JOB SPECIFICATIONS

Education:

- High school diploma or equivalent.

Other Requirements:

- Must have Interstate non-excepted class A drivers license and current Dot physical.
- Two years verifiable class A driving experience
- Two years' verifiable heavy equipment operating experience.

Knowledge, Skills, Abilities and Competencies:

- Requires a working knowledge of local solid waste disposal regulations and requirements
- Implements safety practices and procedures in performing landfill operations.
- Recordkeeping.
- Ability to work independently,
- Communicate effectively orally and in writing, to follow verbal and written instructions,
- Ability to identify hazardous materials.
- To establish effective working relationships with fellow employees, supervisors, and the public.

WORKING ENVIRONMENT

1. Physical Demands: The person who fills this position must be able to lift and carry heavy loads and be able to climb a ladder for access into refuse truck bodies and containers.
2. Visual, Hearing and Dexterity Demands: Commensurate with CDL requirements
3. Working Conditions: Works in an environment where possible adverse weather conditions exist, exposure to hazardous materials is a threat and regular exposure to fumes, dust, smoke, and odors occur.

The above is intended to describe the key elements and requirements for the performance of this position. Employees may be required to perform other related duties and activities not specifically stated in this document.

APPROVALS:

Supervisor

Human Resources

Origin Date: _____

Review Dates: _____

Revision Dates: _____