



LINCOLN COUNTY PLANNING DEPARTMENT

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BUILDING FOR RENT OR LEASE APPLICATION

1. OWNER(S) OF RECORD:

Name:

Mailing Address:

City/State/Zip:

Email:

Phone:

2. APPLICANT(S): [person authorized to represent owner(s) of record and where copies of all correspondences sent]

Name:

Mailing Address:

City/State/Zip:

Email:

Phone:

3. LEGAL DESCRIPTION OF PROPERTY:

Physical Address:

Subdivision Name: _____

Tract No.:

Lot No.:

Lot Size: _____ Acres

4. DESCRIPTION OF PROPOSED USE AND EXISTING USE OF PROPERTY:

5. ATTACHMENTS

A complete application for review of building(s) for rent or lease must be reviewed and approved prior to any work to be completed, and the following items must be included:

a) The application shall include:

- (1) A copy of the deed or other legal description of the real property;
- (2) Evidence of the landowner's title and interest in the land for which the application is being made;
- (3) A site plan showing:
 - i. North arrow and scale bar (minimum scale of 1:20);
 - ii. Property boundaries;
 - iii. Existing and proposed onsite and adjacent offsite streets, roads and easements that will serve the proposal;

- iv. Existing and proposed access to the subject property;
 - v. Pertinent geographic features of the subject property, including any significant topographical features and designated floodplain;
 - vi. Location of existing and proposed water, wastewater and solid waste facilities serving the subject property;
 - vii. The location of existing and proposed buildings or structures on the subject property, with dimensions.
 - viii. Conformance with standards set forth in Sections 7-9 as applicable.
- (4) A description of the proposed water, wastewater, and solid waste disposal facilities intended to serve the buildings for lease or rent, including availability of water rights and/or plans for obtaining them;
 - (5) Letters from service providers that address their ability to serve the buildings for lease or rent (e.g., fire, emergency, law enforcement, etc.).
 - (6) A description of the existing and proposed access to and from the site, as well as the onsite circulation providing access to the existing and proposed buildings for lease or rent.
- b) A detailed narrative assessing the impacts on the surrounding natural environment and human population in the area, including a description of any proposed mitigation measures to avoid or minimize anticipated impacts.
 - c) Review Fee.

6. CERTIFICATIONS

I hereby certify under penalty of perjury and the laws of the State of Montana that the information submitted herein, on all other forms, documents, plans or any other information submitted as a part of this application to be true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application be incorrect or untrue, I understand any approval based thereon may be rescinded and other appropriate action taken. The signing of this application signifies approval for representatives of Lincoln County to be present on the property for routine monitoring and inspection during the review process.

Landowner Signature

Date

Office Use Only	
Date Received:	Rec'd By: _____
Fees Paid:\$	Cash/Ck#: _____