

Lincoln County
City-County Board of Health Minutes
Lincoln County Courthouse, Libby
6:00 PM, April 20, 2026

- **Call to Order**
 - Pledge of Allegiance
 - Roll Call
 - Patty Kincheloe (Zoom), Amy Fantozzi, Jim Seifert, Kristin Smith. Quorum present.
 - In person: Kathi Hooper, Tammy Brown, Beth Archer, Sarah Long, Zach Sherbo, Brandon Holzer, Trista Gilmore, Dania Zinner, Katie Garcia-Forba, Kevin Stone, Maggie Ogden, Tracy McNew, Zach McNew, Nick Raines.
 - On Zoom: Kelcy Meyer, Robin Blumberg, Danielle Faris.
- **Administrative Items**
 - *Action Item:* Superfund Focus Area Liaison Appointment
 - Jan Ivers has decided to step down from her position as a superfund focus area liaison. Amy Fantozzi holds the second position. The board decided to table appointing another person for this position until another date.
- **Public Comment on Items Not on Agenda**
 - None at this time.
- **Approval of Minutes**
 - *Action Item:* Approval of 1/13/26 and 3/5/26 Minutes
 - Kristin motioned to approve 01/13/2026 minutes. Jim Seifert seconded. All in favor. Motion carried.
 - Kristin motioned to approve 03/05/2026 minutes. Jim Seifert seconded. All in favor. Motion carried.
 - *Action Item:* Approval of Letter re: Eureka BOH Representative
 - Kristin motioned to amend the letter requesting that Eureka appoint a new Board of Health representative. Amy Casazza has stepped down from her position on the board. Jim Seifert seconded. All in favor. Motion carried.
- **Unfinished Business**
 - CARD Update – Tracy McNew, CARD
 - Tracy McNew gave an update that CARD is continuing to go through the legal system and is hopeful and thankful for the support from the board.
- **New Business**
 - Update on OU3 – Beth Archer, EPA

 - Kratom Discussion – Brandon Holzer, LCSO
 - Brandon Holzer educated the board on what kratom is and how easily accessible it is in Lincoln County. He requested that the board put together a task force to investigate this issue within our communities.

- *Action Item:* Approval of updated All Hazard Laboratory Specimen Transport Plan
 - Kristin motioned to approve the updated All Hazard Laboratory Specimen Transport Plan. Jim Seifert seconded. All in favor. Motion carried.
- Vaccine Letter Discussion
 - Jim Seifert discussed his letter regarding vaccine hesitancy and accessibility with the board.
- **Program Reports:**
 - Lincoln County Kids
 - On behalf of Alissa Fifield, Kathi updated the board on the activities that Lincoln County Kids has coming up within the next few months.
 - Public Health
 - Zach Sherbo gave an overview of what public health staff have been working on and continue to accomplish in the coming months including updating the Community Health Needs Assessment.
 - Behavioral Health
 - Kelcy Meyer informed the board of everything she has been able to accomplish in the short time she has been here.
 - Environmental Health
 - New Animal Shelter Manager – Tammy Brown
 - Kathi introduced Tammy Brown as the new Animal Shelter Manager.
 - William G Walter Outstanding Sanitarian Award – Robin Blumberg
 - Solid Waste and Recycling
 - Kathi let the board know that the landfill is still dealing with a high amount of storm debris from the past wind events in Lincoln County.
- **Update from Superfund Focus Area Liaisons**
 - No update at this time.
- **Public Comment**
 - Kevin Stone from DEQ informed the board that they sent out about 500 letters to residents within Lincoln County letting them know that if their property was impacted by the flooding, that there may be resources available.
- **General Comments from Board Members**
 - Libby: None at this time.
 - Amy would like to have more frequent meetings and suggested every other month. The board discussed having a meeting at some point to review the bylaws.
 - Eureka: None at this time.
 - Troy: None at this time.
- **Adjourn**
 - Meeting adjourned at 7:48 PM. Next meeting is June 9th, 6:00 PM, Eureka Annex.

MISSION STATEMENT

The City-County Board of Health for Lincoln County works to prevent disease and illness, ensures a healthy environment and promotes healthy choices by setting county-wide policies to protect the health of Lincoln County residents.

PUBLIC COMMENT

The Board encourages public comment and time is designated for public comment on every agenda. Public comment on non-action agenda items and non-agenda items is welcomed during the general public comment period. Action items will include public comment as follows:

- Presentation of the action item
- Board motion and second
- Board discussion
- **Public comment**
- Additional Board discussion
- Board vote

GROUND RULES

1. Plan comments to be concise, relevant, and meaningful.
2. Keep questions and comments respectful in content and tone.
3. Submit lengthy, detailed comments or supporting documentation in writing
4. Address the problem not the person.
5. Be prepared by reviewing the agenda and pertinent information.
6. Listen with an open mind.
7. Focus on the mission statement.
8. Encourage participation of all board members and attendees.
9. Public participation according to Operating Procedure #2:
 - Participants will address the Board at the time designated in the agenda or as directed by the Board, by presenting before the Board and stating their name audibly.
 - Persons wishing to speak, including Board members, shall first be recognized by the Chair. One speaker shall be given the floor at a time and may not re-enter the discussion without being given recognition by the Chair.
 - Verbal comments will be limited to 3 minutes per individual or as time permits.
10. Participants ask the chair for permission to speak. Participants are to give their full name and topic.
11. Questions or remarks shall be addressed to the board as a body and not to any member of the board or staff without permission from the chair.
12. If a remark has been made, the attendee can agree with what was previously stated. Repetition is unnecessary.

Everyone is responsible for enforcing ground rules.