

REQUEST FOR PROPOSAL

For SOLID WASTE HAULER Lincoln County Solid Waste & Recycling

Project Description and Scope of Services

Lincoln County may enter into a contract for hauling of solid waste from “greenbox” dumpster locations throughout Lincoln County. All waste collected will be deposited in a licensed landfill during normal hours of operation.

Contractor shall schedule collection at each site at sufficient intervals to ensure no overflow. Cleaning of sites (litter pick-up, collection of illegally dumped items, etc.) shall be the responsibility of the contractor. Contractor shall be responsible for repairing any damage caused by their employees.

Contractor may bid on a single option, any combination of options, or all of the options listed on Exhibit A.

The existing greenbox dumpsters shall remain the property of Lincoln County. Lincoln County shall be responsible for site maintenance to include fence repair, grading and snowplowing. Any gatekeepers and/or site attendants will be contracted by Lincoln County.

Qualifications

The successful bidder will clearly present verifiable qualifications and experience with solid waste collection and transport.

The proposed Solid Waste Hauler shall provide the following minimum qualifications:

1. A minimum of three (3) years’ experience collecting and transporting solid waste;
2. Reliable collection equipment (front load compactor trucks);
3. One million dollars per occurrence with Lincoln County named as an additional insured.
4. Montana Public Service Commission approval to transport garbage and solid waste for service of greenbox locations run by Lincoln County.

Any proposal submitted in response to this RFP should include:

1. The firm’s legal name, address, and telephone number.
2. The principal(s) of the firm and their experience and qualifications.
3. The experience and qualifications of the staff to be assigned to the project.
4. A description of the firm’s prior experience, including similar projects and locations.
5. A description of the firm’s current work activities and how these would be coordinated with the project.
6. A plan of work and a schedule with committed hours and resources for the activities the firm proposes to be performed.
7. A description of the firm’s proposed rates for carrying out this project; and
8. The proposed term of the agreement.

Lincoln County reserves the right to reject any or all proposals received, to waive informalities therein, to postpone the award of the contract for a period of time not to exceed thirty (30) days and to accept the lowest responsive and responsible proposal(s) determined to be in the best interests of Lincoln County. Past performance and ability to deliver will be two of the criteria used in the bid award.

Questions should be directed to Kathi Hooper by phone at (406) 283-2440 or by emailing khooper@libby.org.

Sealed proposals must be received at the Clerk and Recorder's Office, Lincoln County Courthouse, 512 California Avenue, Libby, MT 59923 no later than 5:00 p.m. MST on Tuesday May 5th, 2026. The envelope containing the sealed bid will be labeled "PROPOSAL FOR SOLID WASTE HAULING".

Bids will be opened and read aloud at the public meeting of the County Commissioners at 11:00 am MST on Wednesday, May 6th, 2026, in the County Commissioners' room, 512 California Avenue, Libby, MT.

Legal Ad Publish: Wednesday, April 22, 2026
 Wednesday, April 29, 2026

Exhibit A

Lincoln County currently maintains 173 greenboxes at 21 locations. Ten of these locations are available to the public and eight are open on a limited schedule. Public locations are in bold below. The remaining 11 sites are at county buildings and for county-use only. County locations are currently collected weekly, with the exception of 2x/week at the Libby County Road Shop.

The Upper Yaak site is always open to the public, but due to limited use, collection is currently weekly in the winter and 2x/week in the summer. West Kootenai is also always open to the public with weekly collection in the winter and 3x/week in the summer.

Option 1 – Libby & Troy

1 can Lincoln County Courthouse - weekly
1 can Libby Rifle Range - weekly
1 can Lincoln County Animal Shelter - weekly
1 can Libby County Road Shop – 2x/week
2 cans J. Neil’s Park - weekly
1 can Kootenai Falls - weekly
8 cans **Fisher River – public site** open Wednesday, Saturday & Sunday
23 cans **Libby Creek - public site** open Thursday - Sunday

1 can Troy County Road Shop - weekly
23 cans **Troy City “Ballpark” - public site** open Tuesday – Thursday and Saturday
14 cans **Hecla - public site** open Tuesday – Thursday and Saturday
14 cans **Yaak Hill - public site** open Tuesday – Thursday and Saturday
16 cans **Upper Yaak – public site**, always open

All collected waste must be deposited at the Libby Landfill.

Option 2 – Eureka

1 can Eureka County Road Shop - weekly
2 cans Lincoln County Fairgrounds - weekly
1 can Law Enforcement Building - weekly
1 can North Lincoln County Annex - weekly
15 cans **Glen Lake – public site** open Wednesday, Saturday & Sunday
15 cans **Trego – public site** open Wednesday, Saturday & Sunday
17 cans **Fortine – public site** open Wednesday, Saturday & Sunday
15 cans **West Kootenai – public site**, always open

Indicate in your proposal if collected waste will be deposited at the Eureka Landfill or Libby Landfill.

Option 3 – Recycling

Accept cardboard from the public and County-designated collection sites and transport to an approved recycling facility.

Indicate in your proposal whether other recyclable materials (such as aluminum cans) will be accepted in addition to cardboard, including any material-specific requirements or limitations.