

Lincoln County
City-County Board of Health Minutes
Lincoln County Courthouse, Libby
6:00 PM, January 13, 2026

- **Call to Order**
 - Pledge of Allegiance
 - Roll Call
 - Jim Hammons, Jan Ivers, Kristin Smith, Jim Seifert were all present to meet quorum. The public attending in person was Alissa Fifield, Trista Gilmore, Kathi Hooper, Robin Blumberg, Sarah Long, Noel Duram and Ben and Mitzi Barks. Danielle Faris and Ray Stout attended on Zoom.
- **Administrative Items**
 - Board appointment – Patty Kincheloe reappointed for three-year term
 - *Action Item:* Election of officers
 - Jim Seifert nominated to retain the officers as is with Kristin Smith as Vice Chair, Jim Seifert as Secretary and Amy Fantozzi as Chair. Jim Hammons seconded. All in favor. Motion passed.
- **Public Comment on Items Not on Agenda**
 - Ben Barks gave his opinion on the change to the Lincoln County regulations regarding boarding facilities.
- **Approval of Minutes**
 - *Action Item:* Approval of 10/14/25 Minutes
 - Jim Hammons motioned to approve the 10/14/2025 minutes. Jan seconded. All in favor. Motion passed.
- **Unfinished Business**
 - Behavioral Health Program Update
 - Kathi announced the hiring of Kelcy Meyer as the Behavioral Health Program Manager.
- **New Business**
 - Flood/Wind Disaster Response
 - Kathi gave an update on the current status of the flood and wind disaster that took place during December of 2025 in South Lincoln County.
- **Program Reports:**
 - Lincoln County Kids
 - Alissa announced the rebranding of Zero to Five. It is now called Lincoln County Kids and will be able to serve ages zero to eighteen.

- **Public Health**
 - Sarah Long gave an update on Public Health accomplishments in 2025. Trista Gilmore was able to complete 686 vaccinations for the year and gave an overview of other immunization numbers.
- **Environmental Health**
 - Robin Blumberg gave a review of septic permit numbers for 2025. He highlighted that the online septic permit website is now live on the Health Department website and available for public use. Among other accomplishments for Environmental Health, the department took over the county animal shelter and staff have been working diligently to make that a smooth transition.
- **Solid Waste and Recycling**
 - Kathi said the landfill expansion is complete. She said there has been a huge influx in visitors to the landfills due to the reduction in remote sites.
- **Update from Superfund Focus Area Liaisons**
 - Jan said they are working with George Jamison to form a Libby Asbestos work group to involve a lot of diverse people and professions.
- **Public Comment**
 - None at this time.
- **General Comments from Board Members**
 - Jim Seifert asked to discuss his letter related to immunizations, but the board said that it would need to be on the agenda. The board collectively decided to schedule a meeting in February to discuss this matter.
- **Adjourn**
 - Meeting adjourned at 7:05 pm.

MISSION STATEMENT

The City-County Board of Health for Lincoln County works to prevent disease and illness, ensures a healthy environment and promotes healthy choices by setting county-wide policies to protect the health of Lincoln County residents.

PUBLIC COMMENT

The Board encourages public comment and time is designated for public comment on every agenda. Public comment on non-action agenda items and non-agenda items is welcomed during the general public comment period. Action items will include public comment as follows:

- Presentation of the action item
- Board motion and second
- Board discussion
- **Public comment**
- Additional Board discussion
- Board vote

GROUND RULES

1. Plan comments to be concise, relevant, and meaningful.
2. Keep questions and comments respectful in content and tone.
3. Submit lengthy, detailed comments or supporting documentation in writing
4. Address the problem not the person.
5. Be prepared by reviewing the agenda and pertinent information.
6. Listen with an open mind.
7. Focus on the mission statement.
8. Encourage participation of all board members and attendees.
9. Public participation according to Operating Procedure #2:
 - Participants will address the Board at the time designated in the agenda or as directed by the Board, by presenting before the Board and stating their name audibly.
 - Persons wishing to speak, including Board members, shall first be recognized by the Chair. One speaker shall be given the floor at a time and may not re-enter the discussion without being given recognition by the Chair.
 - Verbal comments will be limited to 3 minutes per individual or as time permits.
10. Participants ask the chair for permission to speak. Participants are to give their full name and topic.
11. Questions or remarks shall be addressed to the board as a body and not to any member of the board or staff without permission from the chair.
12. If a remark has been made, the attendee can agree with what was previously stated. Repetition is unnecessary.

Everyone is responsible for enforcing ground rules.