

LINCOLN COUNTY

STATE OF MONTANA

BRENT TESKE, COMMISSIONER
DISTRICT NO. 1, LIBBY

JIM HAMMONS, COMMISSIONER
DISTRICT NO. 2, TROY

JOSH LETCHER, COMMISSIONER
DISTRICT NO. 3, EUREKA

CORRINA L. BROWN
CLERK OF THE BOARD AND COUNTY RECORDER

September 12, 2024

Dear Upper Yaak FSA,

I am pleased to inform you that the Lincoln County Board of Commissioners has officially approved the fiscal year 2024-2025 budget for Upper Yaak FSA. The finalized budget numbers have been submitted to the Lincoln County Treasurer as required.

I sincerely appreciate your hard work and dedication throughout the budget process. Your efforts and attention to detail have been instrumental in ensuring the successful completion of this important task.

Thank you once again for your time and commitment. I look forward to continuing to work together in the upcoming fiscal year.

Sincerely,

Jennifer Brown
Lincoln County Administrative Assistant

Name of local government: Upper Yaak Fire Service Area UYFSA

Budget for Fiscal Year: July 1, 2024 thru June 30, 2025

Fund Name: 7272 -upper yaak fire service area

Fund #: 7272

CASH AVAILABLE, REVENUES, & OTHER FINANCING SOURCES

	AMOUNT
1 <u>Cash Balance in County fund as of June 30th</u>	\$ 78,982.32
2 <u>Cash Balance all accounts held outside the County as of June 30th</u>	\$ 0.00
3 <u>Monies not yet deposited for all accounts</u>	\$ 0.00
4 <u>Outstanding warrants (checks) as of June 30th</u>	\$ 288.00
5 <u>Cash Available as of July 1st</u> <u>(5 = (1 + 2 + 3) - 4)</u>	\$ 78,694.32

Revenues	AMOUNT
6 <u>Tax Revenue</u>	\$ 18,420.00
7 <u>NON-TAX REVENUES & OTHER FINANCING SOURCES</u>	\$ 0.00
<u>Special Assessments</u>	\$ 0.00
<u>License & Permits</u>	\$ 0.00
<u>Intergovernmental</u>	\$ 0.00
Federal grants (specify below)	
_____	\$ 0.00
_____	\$ 0.00
_____	\$ 0.00
_____	\$ 0.00
State grants (specify below)	
_____	\$ 3,000.00
_____	\$ 0.00
_____	\$ 0.00
_____	\$ 0.00
State shared revenues (specify below)	
State entitlement	\$ 0.00
_____	\$ 0.00
_____	\$ 0.00
<u>Charges for Services</u>	
_____	\$ 0.00
_____	\$ 0.00
_____	\$ 0.00
_____	\$ 0.00
<u>Miscellaneous</u>	\$ 0.00
Contribution & donations	\$ 1,700.00
Sale of junk or salvage (non capital items)	\$ 0.00
Other (specify)	\$ 5,900.00
<u>Investment earnings</u>	\$ 0.00
<u>Other Financing Sources</u>	
Transfers in from other funds	
(<u>do not use</u> to budget cash transfers between bank accounts)	\$ 14,128.00
Proceeds from long term debt	\$ 0.00
Proceeds from sale of capital assets	\$ 0.00
8 <u>TOTAL TAX/NON-TAX REVENUES & OTHER FINANCING SOURCES:</u>	\$ 0.00
9 <u>Total Resources</u> (Total Resources <u>MUST</u> equal Total Requirements from page 2, 11) (<u>9</u> = <u>5</u> + <u>8</u>)	\$ 43,148.00

Name of local government: UYFSA

Budget for Fiscal Year: 2024-2025

Fund Name: UYFSA

Fund #: 7272

APPROPRIATIONS AND CASH RESERVE

10	Expenditures	AMOUNT	Expenditures	AMOUNT
	Personal Services (100)		Fixed Charges (500)	
	Salaries/Wages	\$ 0.00	Insurance on trucks, buildings, etc.	\$ 7,200.00
	Workers compensation	\$ 2,000.00	Bank/Investment charges	\$ 0.00
	Employer contributions	\$ 0.00	Cooperative contracts/agreements	\$ 0.00
	Other (specify)	\$ 175.00	Clothing allowance	\$ 0.00
	Supplies (200)		Election costs	\$ 0.00
	Office supplies	\$ 655.00	Other (specify)	\$ 0.00
	Equipment (non-capital)	\$ 0.00	Debt Service (600)	
	Operating supplies	\$ 0.00	Principal payments	\$ 0.00
	Chemicals	\$ 0.00	Interest payments	\$ 0.00
	Gas & oil-vehicles	\$ 3,500.00	Other (specify)	\$ 0.00
	Vehicles (repair & maintenance)	\$ 2,750.00	Grants, Contributions and Indemnities (700)	
	Equipment (non-capital)	\$ 4,100.00	Donations	\$ 0.00
	Other (specify)	\$ 200.00	Other (specify)	\$ 3,000.00
	Building supplies (repair & maintenance)	\$ 850.00	Other (800)	
	Other (specify)	\$ 0.00	Transfers to other funds	
	Purchased Services (300)		(do not use to budget cash transfers between bank accounts)	\$ 0.00
	Utilities	\$ 0.00	Depreciation	\$ 0.00
	Telephone & communication	\$ 800.00	Losses (bad debt) Enterprise funds only	\$ 0.00
	Electricity and/or natural gas	\$ 4,800.00	Capital Outlay (900)	
	Repair & Maintenance	\$ 0.00	(expenditures budgeted to capital outlay MUST meet the local government's capitalization policy.)	
	Building	\$ 5,500.00	Land	\$ 0.00
	Vehicles	\$ 1,150.00	Building	\$ 0.00
	Office equipment	\$ 500.00	Improvement other than building	\$ 0.00
	Publicity, subscriptions, dues	\$ 50.00	Machinery & equipment (list below)	\$ 0.00
	Newspaper publications	\$ 0.00		\$ 0.00
	Subscriptions	\$ 0.00		\$ 0.00
	Membership fees	\$ 190.00		\$ 0.00
	Training	\$ 0.00	Miscellaneous (specify)	\$ 0.00
	Tuition/registration costs	\$ 333.00		\$ 0.00
	Travel reimbursements	\$ 3,000.00		\$ 0.00
	Other (specify)	\$ 1,200.00		\$ 0.00
	Professional services	\$ 450.00		\$ 0.00
	Legal	\$ 0.00		
	Accounting & auditing	\$ 145.00		
	Other (specify)	\$ 600.00		
	Equipment rental	\$ 0.00		

TOTAL APPROPRIATIONS (EXPENDITURES):

(The total actual expenditures for the period stated shall not in any event exceed the total budgeted appropriations, unless a budget amendment in accordance with 7-6-4006, MCA has been passed.)

\$ 43,148.00

Cash Reserve

Criteria - If fund is budgeted to receive tax revenue in the fiscal year, the budgeted cash reserve amount cannot exceed 1/3 of appropriations. The cash reserve amount cannot be a negative amount.

11 (= a reserve to meet expenditures made from the fund during the months of July to November of the next fiscal year)

12 Total Requirements (Total Requirements MUST equal Total Resources from page 1, 9)

(12 = 10 + 11)

\$ 43,148.00

Name of local government: Upper Yaak Fire /service Area
Budget for Fiscal Year: 2024-2025
Fund Name: Upper Yakk Fire Service Area
Fund #: 7272

GENERAL INFORMATION REQUIRED

BOARD:

Chairman

Vice-Chairman

Board member

Board member

Board member

Board member

Board member

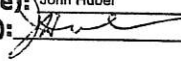
Secretary

Treasurer

NAME
William (Bill) Sullivan
Wynne Zellmer
John Huber
Sharon Sullivan
George Lacy
Sharon Sullivan
John Huber

DATE TERM EXPIRES
4-30-2025
4-30-2027
4-30-2026
4-30-2026
4-30-2027
6-30-2025
6-30-2025

Prepared by (Print Name): John Huber

Prepared by (Signature): 

Title: Treasurer

Date: 8-25-2024

District Mailing Address: 444 Silver Drive, Troy, Mt 59935 % John Huber

City/State/Zip code: Troy, Mt 59935

District Phone #: 406-295-9879 - John Huber

Email address of District: 444 Silver Drive Troy, MT 59935 % John Huber

**INFORMATION BELOW IS FOR INTERNAL USE
TO BE COMPLETED BY THE CLERK AND RECORDER**

Lincoln County Administrative Assistant

Voted Mill Levy Information

FY Voted Mills 1st Levied	Number of Mills	Last FY Voted Mills will be levied (Sunset)

Emergency Mill levy or other permissive mills per 15-10-420(9)

Type of Permissive Mill (i.e. emergency, judgment, etc.)	Number of Mills

Current Year Mill levy approved by County Commissioners:

Taxable Valuation	Value Per Mill	Number of Mills Authorized without a vote	Number of voted & permissive mills levied	Total number of mills levied	Total Authorized Tax Revenue

(should agree to page 1, #6)

* * *

Special Notes:

Capital Improvement Plans should be approved by your board and needs to be a separate budget from your operating budget.

Questions??

Contact County Administrative Assistant, Jennifer Brown
Phone: (406) 283-2319 Email: jenbrown@libby.org

UPPER YAAK FIRE SERVICE AREA UYFSA

	Proposed	
Estimated Revenue	Budget	
Tax Receipts	\$18,420	307 for 2024-2025+++ 313 for 2023-2024
Rummage Sale	\$5,900	
Donations/Other	\$1,700	
Wildland Fees	\$0	
Sale of Cap Assets	\$0	
RFC DNRC Grant	\$3,000	
Estimated Revenues	\$29,020	
Est. Contingency funds needed	\$14,128	
Total Revenue Budget	\$43,148	

Estimated Expenses		
Salaries - Wages	\$0	0.00%
Workmans Comp	\$2,000	4.64%
Employer Contributions	\$0	0.00%
Other	\$175	0.41%
Office Supplies+Equip	\$655	1.52%
Diesel-Gas-Fuel etc	\$3,500	8.11%
Vehicle Maintenance	\$2,750	6.37%
Equip. Acquisition Costs	\$4,100	9.50%
Other -Bal	\$200	0.46%
Building Supplies	\$850	1.97%
Telephone etc	\$800	1.85%
Propane	\$4,000	9.27%
Electric	\$800	1.85%
Building Repairs + Deductible	\$5,500	12.75%
Vehicle Repair	\$1,150	2.67%
Office Equipment	\$500	1.16%
Subscriptions	\$50	0.12%
Membership Fees	\$190	0.44%
Registration Costs	\$333	0.77%
Travel	\$3,000	6.95%
Training Other	\$1,200	2.78%
Accounting	\$145	0.34%
Professional Services	\$450	1.04%
DNRC Grant & overflow	\$3,600	8.34%
Insurance	\$7,200	16.69%
PPE Clothing+Radios+boot etc	\$0	0.00%
Donations	\$0	0.00%

Estimated Expenditures	\$43,148	100.00%
Reserves	As of 6.30-024	
Search & Rescue Fund Reserve	\$3,798	
PPE's-Radios-Boots Reserve	\$13,155	
Mandatory Cash Reserve	\$12,850	
Ins Claim Bldg #2	\$7,449	
Total setaside Reserves 6-30-24	\$37,252	
Est. 6-30-24 Contingency Fund	\$40,942	
Cash Balance 6-30-24	\$78,694	

LINCOLN COUNTY

STATE OF MONTANA

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DISTRICT NO. 1, LIBBY

JIM HAMMONS, COMMISSIONER
DISTRICT NO. 2, TROY

JOSH LETCHER, COMMISSIONER
DISTRICT NO. 3, EUREKA

CORRINA L. BROWN
CLERK OF THE BOARD AND COUNTY RECORDER

August 9, 2024

Dear Upper Yaak FSA,

Your assessments for fiscal year 2024/25 have been completed and the total budget is enclosed.

For your convenience, I have also enclosed a copy of your fund cash balance held by the county ending June 30, 2024.

Budget forms can be accessed via the Finance Page on our county website at www.lincolncountymt.us. I have also included a copy if your preference is to fill out the budget form in writing; please write legibly.

Please return your budget to me no later than **August 27, 2024**, so I can then finalize the countywide budget with the commissioners.

Please feel free to contact me if you have any questions or concerns.

Respectfully,

Jennifer Brown, Administrative Assistant
jenbrown@libby.org
406-283-2319

08/06/24
13:30:28

LINCOLN COUNTY
Recap by Classification 2024
District: YKFS UPPER YAAK FIRE SERVICE AREA

Page: 1 of 1
Report ID: A100A

Class Codes from 9510 to 9511

Class Code	Description	Quantity	Market Value	Taxable	Dollar Amount	Tax Amount	Total Amount
99-9510	UPPER YAAK FIRE SERVICE	301.00	0	0	18,060.00	0.00	0.00
99-9511	UPPER YAAK FIRE SERVICE MOB	6.00	0	0	360.00	0.00	0.00
Total for Class 99		307.00	0	0	18,420.00	0.00	0.00
Total for District		307.00	0	0	18,420.00	0.00	0.00
Grand Total		307.00	0	0	18,420.00	0.00	0.00

** Note Grand Totals for quantity and taxable include Specials

08/06/24
13:36:46

LINCOLN COUNTY
Cash Report by Fund/Account
For the Accounting Period: 6/24

Page: 1 of 1
Report ID: L160

Funds 7272-7272

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
7272 UPPER YAAK FIRE SERVICE						
101000 Cash - Operating	78,106.56	1,041.02	0.00	165.26	0.00	78,982.32
Totals	78,106.56	1,041.02	0.00	165.26	0.00	78,982.32

*** Transfers In and Transfers Out columns should match, with the following exceptions:
1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.