

LINCOLN COUNTY

STATE OF MONTANA

BRENT TESKE, COMMISSIONER
DISTRICT NO. 1, LIBBY

JIM HAMMONS, COMMISSIONER
DISTRICT NO. 2, TROY

JOSH LETCHER, COMMISSIONER
DISTRICT NO. 3, EUREKA

CORRINA L. BROWN
CLERK OF THE BOARD AND COUNTY RECORDER

August 9, 2023

Dear Upper Yaak FSA,

Your assessments for fiscal year 2023/24 have been completed and the total budget is enclosed.

For your convenience, I have also enclosed a copy of your fund cash balance held by the county ending June 30, 2023.

Budget forms can be accessed via the Finance Page on our county website at www.lincolncountymt.us. I have also included a copy if your preference is to fill out the budget form in writing; please write legibly.

Please return your budget to me no later than August 25, 2023, so I can then finalize the countywide budget with the commissioners.

I look forward to working with you to ensure a financially sound district and county. Please feel free to contact me if you have any questions or concerns.

Respectfully,

Jennifer Brown, Administrative Assistant
jenbrown@libby.org
406-283-2319

Name of local government: UPPER YAAK
 Budget for Fiscal Year: _____
 Fund Name: _____
 Fund #: 7272

APPROPRIATIONS AND CASH RESERVE

10

Expenditures	AMOUNT
Personal Services (100)	
Salaries/Wages	\$ 0.00
Workers compensation	1500 \$ 0.00
Employer contributions	\$ 0.00
Other (specify)	1300 \$ 0.00
Supplies (200)	
Office supplies	1100 \$ 0.00
Equipment (non-capital)	\$ 0.00
Operating supplies	\$ 0.00
Chemicals	\$ 0.00
Gas & oil-vehicles	3500 \$ 0.00
Vehicles (repair & maintenance)	2300 \$ 0.00
Equipment (non-capital)	4100 \$ 0.00
Other (specify)	500 \$ 0.00
Building supplies (repair & maintenance)	1050 \$ 0.00
Other (specify)	\$ 0.00
Purchased Services (300)	
Utilities	\$ 0.00
Telephone & communication	2965 \$ 0.00
Electricity and/or natural gas	4450 \$ 0.00
Repair & Maintenance	\$ 0.00
Building	500 \$ 0.00
Vehicles	1750 \$ 0.00
Office equipment	350 \$ 0.00
Publicity, subscriptions, dues	50 \$ 0.00
Newspaper publications	\$ 0.00
Subscriptions	\$ 0.00
Membership fees	\$ 0.00
Training	190 \$ 0.00
Tuition/registration costs	\$ 0.00
Travel reimbursements	100 \$ 0.00
Other (specify)	2500 \$ 0.00
Professional services	900 \$ 0.00
Legal	225 \$ 0.00
Accounting & auditing	\$ 0.00
Other (specify)	200 \$ 0.00
Equipment rental	\$ 0.00

Expenditures	AMOUNT
Fixed Charges (500)	
Insurance on trucks, buildings, etc.	6200 \$ 0.00
Bank/Investment charges	\$ 0.00
Cooperative contracts/agreements	\$ 0.00
Clothing allowance	\$ 0.00
Election costs	8092 \$ 0.00
Other (specify)	\$ 0.00
Debt Service (600)	
Principal payments	\$ 0.00
Interest payments	\$ 0.00
Other (specify)	\$ 0.00
Grants, Contributions and Indemnities (700)	
Donations — GRANT SUPPORT	10,500 \$ 0.00
Other (specify) — SEARCH/RESC	3,798 \$ 0.00
Other (800)	
Transfers to other funds	
(do not use to budget cash transfers between bank accounts)	\$ 0.00
Depreciation	\$ 0.00
Losses (bad debt) Enterprise funds only	\$ 0.00
Capital Outlay (900)	
(expenditures budgeted to capital outlay MUST meet the local government's capitalization policy.)	
Land	\$ 0.00
Building	\$ 0.00
Improvement other than building	\$ 0.00
Machinery & equipment (list below)	\$ 0.00
	\$ 0.00
	\$ 0.00
	\$ 0.00
Miscellaneous (specify)	\$ 0.00
	\$ 0.00
	\$ 0.00
	\$ 0.00

TOTAL APPROPRIATIONS (EXPENDITURES):
 (The total actual expenditures for the period stated shall not in any event exceed the total budgeted appropriations, unless a budget amendment in accordance with 7-6-4006, MCA has been passed.)

57,411
\$ 0.00

Cash Reserve

Criteria - If fund is budgeted to receive tax revenue in the fiscal year, the budgeted cash reserve amount cannot exceed 1/3 of appropriations. The cash reserve amount cannot be a negative amount.
 (= a reserve to meet expenditures made from the fund during the months of July to November of the next fiscal year)

16,825
12,850
\$ 0.00

Total Requirements (Total Requirements MUST equal Total Resources from page 1, 8)
 (11 = 9 + 10)

89,146
\$ 0.00

Name of local government: UPPER MERIA
 Budget for Fiscal Year: 2023-2024
 Fund Name: _____
 Fund #: 7272

CASH AVAILABLE, REVENUES, & OTHER FINANCING SOURCES

	AMOUNT
1 Cash Balance in County fund as of June 30th	60,974 \$ 0.00
2 Cash Balance all accounts held outside the County as of June 30th	\$ 0.00
3 Monies not yet deposited for all accounts	\$ 0.00
4 Outstanding warrants (checks) as of June 30th	\$ 0.00
5 Cash Available as of July 1st (5 = (1 + 2 + 3) - 4)	60,974 \$ 0.00

Revenues	AMOUNT
6 Tax Revenue — <u>ASSESSMENTS</u>	18,420 \$ 0.00
7 NON-TAX REVENUES & OTHER FINANCING SOURCES	
<u>Special Assessments</u>	\$ 0.00
<u>License & Permits</u>	\$ 0.00
<u>Intergovernmental</u>	\$ 0.00
Federal grants (specify below)	
_____	\$ 0.00
_____	\$ 0.00
_____	\$ 0.00
State grants (specify below)	\$ 0.00
<u>DRUG</u>	1500 \$ 0.00
_____	\$ 0.00
_____	\$ 0.00
State shared revenues (specify below)	\$ 0.00
State entitlement	\$ 0.00
_____	\$ 0.00
_____	\$ 0.00
<u>Charges for Services</u>	\$ 0.00
_____	\$ 0.00
_____	\$ 0.00
_____	\$ 0.00
<u>Miscellaneous</u>	\$ 0.00
Contribution & donations	\$ 0.00
Sale of junk or salvage (non capital items)	752 \$ 0.00
Other (specify) <u>Damage Sale</u>	5500 \$ 0.00
<u>Investment earnings</u>	\$ 0.00
<u>Other Financing Sources</u>	\$ 0.00
Transfers in from other funds	
(do not use to budget cash transfers between bank accounts)	
Proceeds from long term debt	\$ 0.00
Proceeds from sale of capital assets	\$ 0.00
_____	\$ 0.00

TOTAL TAX/NON-TAX REVENUES & OTHER FINANCING SOURCES:

26,172 \$ 0.00

Total Resources (Total Resources MUST equal Total Requirements from page 2, 11)
 (8 = 4 + 7)

87,146 \$ 0.00

VFA/REC Grant Reconciliation 2023

Approved/Awarded RFC Grant funds for UYFSA Fiscal Year 2022 to 2023 \$2000

Expenditures:

Cjohnson Check #1632 for Wild Land hose For Wildland HoseFireHoseDirect \$2,266.39

RFC Grant Funds Received 5-22-2022

Balance paid by UYFSA (\$2,000.00)
\$266.39

2024	0.00	
20223	0.00	
PPE 2022	10,493.70	\$8,082.93
PPE 2021	6,803.87	
2020	0.00	
2019	2,612.25	
2018	3,985.29	
2017	2,162.00	
2016	2,454.14	

UYFSA Budget for 2023-2024 Fiscal Year - DRAFT

by UYFSA Board 2-22-23

Approved by LINCO ---

7/31/2023

Estimated Revenue	Proposed	Actual Recd	Balance Due	% Received
Tax Receipts	\$18,420	\$375.86	\$18,044.14	2.04%
Rummage Sale	\$5,500	\$0.00	\$5,500.00	
Donations/Other	\$750	\$272.00	\$478.00	
Wildland Fees	\$1	\$0.00	\$1.00	
Sale of Cap Assets	\$1	\$0.00	\$1.00	
RFC DNRC Grant	\$1,500	\$0.00	\$1,500.00	0.00%
Estimated Revenues	\$26,172	\$647.86	\$25,524.14	2.48%
Beg Cash on Hand	\$60,974	\$0.00		
Total Budget	\$87,146	\$647.86	\$25,524.14	0.74%
Estimated Expenses		Paid Out 2022-23	Bal Remaining	
100 Salaries - Wages	\$0 0.00%	\$0.00	\$0.00	
100 Workmans Comp	\$1,500 1.72%	\$0.00	\$1,500.00	
100 Employer Contributions	\$0 0.00%	\$0.00	\$0.00	
100 Other	\$1,300 1.49%	\$0.00	\$1,300.00	
200 Supplies+Equip	\$1,100 1.26%	\$0.00	\$1,100.00	
200 Gas & Oil	\$3,500 4.02%	\$0.00	\$3,500.00	
200 Vehicle Maintenance	\$2,300 2.64%	\$0.00	\$2,300.00	
200 Equipment	\$4,100 4.70%	\$0.00	\$4,100.00	
200 Other -Bal	\$500 0.57%	\$0.00	\$500.00	
200 Building Supplies	\$650 0.75%	\$0.00	\$650.00	
300 Telephone Internet	\$2,965 3.40%	(\$58.92)	\$2,906.08	
300 Electric/Propane	\$4,450 5.11%	\$0.00	\$4,450.00	
300 Building Repairs	\$500 0.57%	\$0.00	\$500.00	
300 Vehicle Repair	\$1,750 2.01%	\$0.00	\$1,750.00	
300 Office Equipment	\$350 0.40%	\$0.00	\$350.00	
300 Subscriptions	\$50 0.06%	\$0.00	\$50.00	
300 Membership Fees	\$190 0.22%	\$0.00	\$190.00	
300 Registration Costs	\$100 0.11%	\$0.00	\$100.00	
300 Travel	\$2,200 2.52%	\$0.00	\$2,200.00	
300 Training Other	\$900 1.03%	\$0.00	\$900.00	
300 Accounting	\$200 0.23%	\$0.00	\$200.00	
300 Professional Services	\$225 0.26%	\$0.00	\$225.00	
500 Insurance	\$6,200 7.11%	(\$5,182.00)	\$1,018.00	
500 Clothing-PPE +	\$8,083 9.28%	\$0.00	\$8,083.00	
700 Grant setaside/support	\$10,500 12.05%	\$0.00	\$10,500.00	
700 Search-Rescue	\$3,798		\$3,798.00	
Expenditures	\$57,411	(\$5,240.92)	\$52,170.08	
Search & Rescue	\$0 0.00%		\$0.00	
Grant Support Contributions	\$0 0.00%		\$0.00	
Contingency Fund	\$16,885 19.38%		\$16,885.00	
Cash Reserve	\$12,850 14.75%		\$0.00	
Total	\$87,146 95.64%	(\$5,240.92)	\$81,905.08	

100
200
300
500
700

Name of local government: UPPER YARK
 Budget for Fiscal Year: 2023-2024
 Fund Name: _____
 Fund #: 7272

GENERAL INFORMATION REQUIRED

BOARD:

Chairman
 Vice-Chairman
 Board member
 Board member
 Board member
 Board member
 Board member
 Secretary
 Treasurer

NAME
BILL SULLIVAN
WYNNE ZELLMER
JOHN HUBER
SHARON SULLIVAN
GEORGE LACY
SHARON SULLIVAN 295-5985
JOHN HUBER 295-9879

DATE TERM EXPIRES
4-30-25
4-30-24
4-30-26
4-30-26
4-30-24
4-30-24
4-30-24
4-30-24

Prepared by (Print Name): JOHN HUBER
 Prepared by (Signature): _____
 Title: TREASURER
 Date: 2-24-25
 District Mailing Address: SHARON SULLIVAN
 City/State/Zip code: _____
 District Phone #: _____
 Email address of District: _____

REFER TO ATTACHMENT
 FOR INFO ON BOARD

INFORMATION BELOW IS FOR INTERNAL USE
TO BE COMPLETED BY THE CLERK AND RECORDER

Patrick McFadden
 Lincoln County Administrator

Voted Mill Levy Information

FY Voted Mills 1st Levied	Number of Mills	Last FY Voted Mills will be levied (Sunset)

Emergency Mill levy or other permissive mills per 15-10-420(9)

Type of Permissive Mill (i.e. emergency, judgment, etc.)	Number of Mills

Current Year Mill levy approved by County Commissioners:

Taxable Valuation	Value Per Mill	Number of Mills Authorized without a vote	Number of voted & permissive mills levied	Total number of mills levied	Total Authorized Tax Revenue

* * *

Special Notes:

Capital Improvement Plans should be approved by your board and needs to be a separate budget from your operating budget.

Questions??

Contact County Administrator Patrick McFadden
 283-2345
pmcfadden@libby.org

(should agree to page 1, #5)

08/10/23
11:59:45

LINCOLN COUNTY
Cash Report by Fund/Account
For the Accounting Period: 6/23

Page: 1 of 1
Report ID: L160

Funds 7272-7272

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
7272 UPPER YAAK FIRE SERVICE						
101000 Cash - Operating	60,487.43	975.87	0.00	488.92	0.00	60,974.38
Totals	60,487.43	975.87	0.00	488.92	0.00	60,974.38

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

08/08/23
14:42:09

LINCOLN COUNTY
Recap by Classification 2023

Page: 1 of 1
Report ID: A100

Class List: 999510,

Class Code	Description	Quantity	Market Value	Taxable	Dollar Amount	Tax Amount	Total Amount
99-9510	UPPER YAAK FIRE SERVICE	301.00	0	0	18,060.00	0.00	18,060.00
Total for Class 99		301.00	0	0	18,060.00	0.00	18,060.00
Grand Total		301.00	0	0	18,060.00	0.00	18,060.00

** Note Grand Totals for quantity and taxable include Specials

FY23
18,780

08/08/23
14:40:40

LINCOLN COUNTY
Recap by Classification 2023

Page: 1 of 1
Report ID: A100

Class List: 999511,

Class Code	Description	Quantity	Market Value	Taxable	Dollar Amount	Tax Amount	Total Amount
99-9511	UPPER YAAK FIRE SERVICE MOB	6.00	0	0	360.00	0.00	360.00
Total for Class 99		6.00	0	0	360.00	0.00	360.00
Grand Total		6.00	0	0	360.00	0.00	360.00

** Note Grand Totals for quantity and taxable include Specials