

LINCOLN COUNTY

STATE OF MONTANA

BRENT TESKE, COMMISSIONER
DISTRICT NO. 1, LIBBY

JIM HAMMONS, COMMISSIONER
DISTRICT NO. 2, TROY

JOSH LETCHER, COMMISSIONER
DISTRICT NO. 3, EUREKA

CORRINA L. BROWN
CLERK OF THE BOARD AND COUNTY RECORDER

October 30, 2024

Dear Libby Park District,

I am pleased to inform you that the Lincoln County Board of Commissioners has officially approved the fiscal year 2024-2025 budget for Libby Park District. The finalized budget numbers have been submitted to the Lincoln County Treasurer as required.

I sincerely appreciate your hard work and dedication throughout the budget process. Your efforts have been instrumental in ensuring the successful completion of this important task.

Thank you once again for your time and commitment. I look forward to continuing to work together in the upcoming fiscal year.

Sincerely,

Jennifer Brown
Lincoln County Administrative Assistant

Name of local government: Libby Park District
 Budget for Fiscal Year: FY 2025 (October 1 2024 thru September 30 2025)
 Fund Name: _____
 Fund #: _____

CASH AVAILABLE, REVENUES, & OTHER FINANCING SOURCES	
	AMOUNT
1 Cash Balance in County fund as of June 30th	\$ 143,385.92
2 Cash Balance all accounts held outside the County as of June 30th	\$ 0.00
3 Monies not yet deposited for all accounts	\$ 0.00
4 Outstanding warrants (checks) as of June 30th	\$ 0.00
5 Cash Available as of July 1st (5 = (1 + 2+3) - 4)	\$ 143,385.92

Revenues	AMOUNT
6 Tax Revenue	\$ 10,663.00
7 NON-TAX REVENUES & OTHER FINANCING SOURCES	\$ 0.00
Special Assessments	\$ 0.00
License & Permits	\$ 0.00
Intergovernmental	
Federal grants (specify below)	
THIS LINE IS A RESTRICTED SPENDING ACCT	\$ 0.00
	\$ 0.00
	\$ 0.00
State grants (specify below)	
NRD - Rec Mgr start up salary(1/4 of \$250k)	\$ 60,000.00
	\$ 0.00
	\$ 0.00
	\$ 0.00
State shared revenues (specify below)	
State entitlement	\$ 0.00
	\$ 0.00
	\$ 0.00
Charges for Services	
	\$ 0.00
	\$ 0.00
	\$ 0.00
	\$ 0.00
Miscellaneous	\$ 0.00
Contribution & donations	\$ 0.00
Sale of junk or salvage (non capital items)	\$ 0.00
Other (specify)	\$ 0.00
Investment earnings	\$ 0.00
Other Financing Sources	
Transfers in from other funds	
(do not use to budget cash transfers between bank accounts)	\$ 0.00
Proceeds from long term debt	\$ 0.00
Proceeds from sale of capital assets	\$ 0.00
8 TOTAL TAX/NON-TAX REVENUES & OTHER FINANCING SOURCES:	\$ 70,633.00
Total Resources (Total Resources <u>MUST</u> equal Total Requirements from page 2, 11) (9 = 5 + 8 -)	\$ 214,048.92

Fund #:

10	Expenditures	AMOUNT	Expenditures	AMOUNT
	Personal Services (100)		Fixed Charges (500)	
	Salaries/Wages	\$ 60,000.00	Insurance on trucks, buildings, etc.	\$ 1,500.00
	Workers compensation	\$ 0.00	Bank/Investment charges	\$ 0.00
	Employer contributions	\$ 0.00	Cooperative contracts/agreements	\$ 0.00
	Other (specify)	\$ 0.00	Clothing allowance	\$ 0.00
	Supplies (200)		Election costs	\$ 0.00
	Office supplies	\$ 0.00	Other (specify)	\$ 0.00
	Equipment (non-capital)	\$ 14,000.00	Debt Service (600)	
	Operating supplies	\$ 0.00	Principal payments	\$ 0.00
	Chemicals	\$ 0.00	Interest payments	\$ 0.00
	Gas & oil-vehicles	\$ 0.00	Other (specify)	\$ 0.00
			Grants, Contributions and Indemnities (700)	
	Vehicles (repair & maintenance)	\$ 0.00	Donations	\$ 0.00
	Equipment (non-capital)	\$ 0.00	Other (specify)	\$ 0.00
	Other (specify)	\$ 0.00	Other (800)	
	Building supplies (repair & maintenance)	\$ 0.00	Transfers to other funds	
			(do not use to budget cash transfers between bank accounts)	\$ 0.00
	Other (specify)	\$ 0.00	Depreciation	\$ 0.00
	Purchased Services (300)		Losses (bad debt) Enterprise funds only	\$ 0.00
	Utilities	\$ 0.00	Capital Outlay (900)	
	Telephone & communication	\$ 0.00	(expenditures budgeted to capital outlay MUST meet the local government's capitalization policy.)	
			Land	\$ 0.00
	Electricity and/or natural gas	\$ 0.00	Building	\$ 0.00
	Repair & Maintenance	\$ 0.00	Improvement other than building	\$ 0.00
	Building	\$ 30,000.00	Machinery & equipment (list below)	\$ 0.00
	Vehicles	\$ 0.00	Aquatic Projects	\$ 51,158.65
	Office equipment	\$ 0.00		\$ 0.00
	Publicity, subscriptions, dues	\$ 0.00		\$ 0.00
	Newspaper publications	\$ 0.00		\$ 0.00
	Subscriptions	\$ 0.00		\$ 0.00
	Membership fees	\$ 0.00		\$ 0.00
	Training	\$ 0.00	Miscellaneous (specify)	\$ 0.00
	Tuition/registration costs	\$ 0.00		\$ 0.00
	Travel reimbursements	\$ 0.00		\$ 0.00
	Other (specify)	\$ 0.00		\$ 0.00
	Professional services	\$ 0.00		\$ 0.00
	Legal	\$ 5,000.00		\$ 0.00
	Accounting & auditing	\$ 0.00		\$ 0.00
	Other (specify)	\$ 0.00		\$ 0.00
	Equipment rental	\$ 0.00		\$ 0.00

\$ 161,858.65

\$ 52,390.27

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\$ 214,048.92

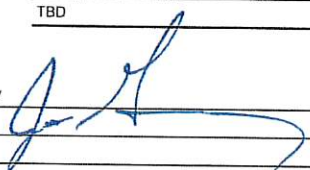
12 (12 = 10 + 11)

Name of local government: Libby Park District
 Budget for Fiscal Year: FY 2025 (October 1 2024 thru September 30 2025)
 Fund Name: _____
 Fund #: _____

GENERAL INFORMATION REQUIRED

BOARD:

	NAME	DATE TERM EXPIRES
Chairman	Jim Germany	4/30/26
Vice-Chairman	Ben Scott	4/30/26
Board member	Pat Enberg	4/30/26
Board member	Marc McCully	4/30/25
Board member	Patty Johnson	4/30/25
Board member		
Secretary	TBD	
Treasurer	TBD	

Prepared by (Print Name): Jim Germany
 Prepared by (Signature): 
 Title: President
 Date: 10-21-24
 District Mailing Address: 1204 Main Ave
 City/State/Zip code: Libby, MT 59923
 District Phone #: 406-293-1913
 Email address of District: jgermany@FrontierNet.Net

INFORMATION BELOW IS FOR INTERNAL USE
TO BE COMPLETED BY THE CLERK AND RECORDER

Lincoln County Administrative Assistant

Voted Mill Levy Information

<i>FY Voted Mills 1st Levied</i>	<i>Number of Mills</i>	<i>Last FY Voted Mills will be levied (Sunset)</i>

Emergency Mill levy or other permissive mills per 15-10-420(9)

<i>Type of Permissive Mill (i.e. emergency, judgment, etc.)</i>	<i>Number of Mills</i>

Current Year Mill levy approved by County Commissioners:

<i>Taxable Valuation</i>	<i>Value Per Mill</i>	<i>Number of Mills Authorized without a vote</i>	<i>Number of voted & permissive mills levied</i>	<i>Total number of mills levied</i>	<i>Total Authorized Tax Revenue</i>

(should agree to page 1, #6)

* * *

Special Notes: Capital Improvement Plans should be approved by your board and needs to be a separate budget from your operating budget.

Questions?? Contact County Administrative Assistant, Jennifer Brown
 Phone: (406) 283-2319 Email: jenbrown@libby.org

August 29, ²⁴~~2025~~

Dear Libby Park District

Subject: Urgent Request for Budget Submission – Past Due

I am writing to follow up on the previous request regarding the submission of your district's budget for fiscal year 2024-2025. As of August 27, 2024, the deadline for submitting the budget has passed, and I have yet to receive your district's documentation.

I understand that various challenges may arise during the budgeting process, but it is crucial that I receive your submission promptly to ensure compliance with district regulations and to proceed with necessary planning and allocation of resources.

Please submit the budget at your earliest convenience. If you are facing any difficulties or require assistance in completing the submission, do not hesitate to contact me. I am here to support you in this process and can provide any necessary guidance or clarification.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

Jennifer Brown

Lincoln County Administrative Assistant

LINCOLN COUNTY

STATE OF MONTANA

BRENT TESKE, COMMISSIONER
DISTRICT NO. 1, LIBBY

JIM HAMMONS, COMMISSIONER
DISTRICT NO. 2, TROY

JOSH LETCHER, COMMISSIONER
DISTRICT NO. 3, EUREKA

CORRINA L. BROWN
CLERK OF THE BOARD AND COUNTY RECORDER

August 9, 2024

Dear Libby Park District,

Your valuations for fiscal year 2024/25 have been completed.

The total taxable value for the district is \$21,326,625, making the value per mill 1/1000 of that or \$21,327. Your budget is allowed **0.5** mills for a total of **\$10,663**.

I encourage you to carefully check my work to ensure your allotted valuations are accurate.

For your convenience, I have also enclosed a copy of your fund cash balance held by the county ending June 30, 2024.

Budget forms can be accessed via the Finance Page on our county website at www.lincolncountymt.us. I have also included a copy if your preference is to fill out the budget form by hand; please write legibly.

Please return your budget to me no later than **August 27, 2024**, so I can then finalize the countywide budget with the commissioners.

Please feel free to contact me if you have any questions or concerns.

Respectfully,

Jennifer Brown, Administrative Assistant
jenbrown@libby.org
406-283-2319



MONTANA
Form AB-72T
Rev. 6-24

2024 Certified Taxable Valuation Information

(15-10-202, MCA)

Lincoln County

LIBBY PARK DISTRICT

Certified values are now available online at property.mt.gov/cov

1. 2024 Total Market Value ¹	\$	1,707,659,538
2. 2024 Total Taxable Value ²	\$	21,335,969
3. 2024 Taxable Value of Newly Taxable Property.....	\$	235,990
4. 2024 Taxable Value less Incremental Taxable Value ³	\$	21,326,625
5. 2024 Taxable Value of Net and Gross Proceeds ⁴ (Class 1 and Class 2).....	\$	-
6. 2024 Tax Loss from HB212.....	\$	(39)
7. TIF Districts		

Tax Increment District Name	Current Taxable Value ²	Base Taxable Value	Incremental Value
KOOTENAI BUS PARK	166,643	157,299	9,344 ^

^ Increment based on the percentage of overall increment for the TIFD

Total Incremental Value \$ 9,344

Preparer Rachelle Adamson

Date 8/1/2024

¹Market value does not include class 1 and class 2 value

²Taxable value is calculated after abatements have been applied

³This value is the taxable value less total incremental value of all tax increment financing districts

⁴The taxable value of class 1 and class 2 is included in the taxable value totals

For Information Purposes Only

2024 taxable value of centrally assessed property having a market value of \$1 million or more, which has transferred to a different ownership in compliance with 15-10-202(2), MCA.

I. Value Included in "newly taxable" property	\$	-
II. Total value exclusive of "newly taxable" property	\$	-

Note

Special district resolutions must be delivered to the department by the first Thursday after the first Tuesday in September, 09/05/2024, or within 30 calendar days after the date on this form 7-11-1025(8), MCA.

The county clerk and recorder must provide mill levies for each taxing jurisdiction to the department by the second Monday in September, 09/9/2024, or within 30 calendar days after the date on this form 15-10-305(1)(a), MCA.

08/05/24
16:07:54

LINCOLN COUNTY
Cash Report by Fund/Account
For the Accounting Period: 6/24

Page: 1 of 1
Report ID: L160

Funds 7370-7370

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
7370 LIBBY PARK DISTRICT						
101000 Cash - Operating	91,814.22	413.05	0.00	0.00	0.00	92,227.27
101200 CASH RESTRICTED	49,874.71	1,283.94	0.00	0.00	0.00	51,158.65
Total Fund	141,688.93	1,696.99				143,385.92
Totals	141,688.93	1,696.99	0.00	0.00	0.00	143,385.92

*** Transfers In and Transfers Out columns should match, with the following exceptions:
1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.