

LINCOLN COUNTY

STATE OF MONTANA

BRENT TESKE, COMMISSIONER
DISTRICT NO. 1, LIBBY

JIM HAMMONS, COMMISSIONER
DISTRICT NO. 2, TROY

JOSH LETCHER, COMMISSIONER
DISTRICT NO. 3, EUREKA

CORRINA L. BROWN
CLERK OF THE BOARD AND COUNTY RECORDER

August 9, 2023

Dear Em Kayan W/S District,

Your assessments for fiscal year 2023/24 have been completed and the total budget is enclosed.

For your convenience, I have also enclosed a copy of your fund cash balance held by the county ending June 30, 2023.

Budget forms can be accessed via the Finance Page on our county website at www.lincolncountymt.us. I have also included a copy if your preference is to fill out the budget form in writing; please write legibly.

Please return your budget to me no later than August 25, 2023, so I can then finalize the countywide budget with the commissioners.

I look forward to working with you to ensure a financially sound district and county. Please feel free to contact me if you have any questions or concerns.

Respectfully,

Jennifer Brown, Administrative Assistant
jenbrown@libby.org
406-283-2319

Name of local government: EmKayan Wqter & Sewer
 Budget for Fiscal Year: 2023
 Fund Name: EmKayan Water & Sewer
 Fund #: 7277

CASH AVAILABLE, REVENUES, & OTHER FINANCING SOURCES

	AMOUNT
1 Cash Balance in County fund as of June 30th	7797.13
2 Cash Balance all accounts held outside the County as of June 30th	0.00
3 Monies not yet deposited for all accounts	0.00
4 Outstanding warrants (checks) as of June 30th	6305.00
5 Cash Available as of July 1st (5 = (1 + 2 + 3) - 4)	1492.13

Revenues	AMOUNT
6 Tax Revenue	12838.50
7 NON-TAX REVENUES & OTHER FINANCING SOURCES	000
Special Assessments	000
License & Permits	0.00
Intergovernmental	
Federal grants (specify below)	0.00
_____	000
_____	0.00
_____	0.00
State grants (specify below)	0.00
_____	0.00
_____	0.00
_____	0.00
State shared revenues (specify below)	0.00
State entitlement	0.00
_____	0.00
_____	0.00
Charges for Services	000
_____	0.00
_____	0.00
_____	0.00
Miscellaneous	0.00
Contribution & donations	0.00
Sale of junk or salvage (non capital items)	0.00
Other (specify)	0.00
Investment earnings	0.00
Other Financing Sources	
Transfers in from other funds	
(do not use to budget cash transfers between bank accounts)	0.00
Proceeds from long term debt	0.00
Proceeds from sale of capital assets	.00

8 TOTAL TAX/NON-TAX REVENUES & OTHER FINANCING SOURCES:	12838.50
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9 Total Resources (Total Resources <u>MUST</u> equal Total Requirements from page 2, 11) (8 = 4 + 7)	0
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Name of local government: EmKavan Water & Sewer
 Budget for Fiscal Year: 2023
 Fund Name: EmKavan Water & Sewer
 Fund #: 7277

APPROPRIATIONS AND CASH RESERVE

10	Expenditures	AMOUNT	Expenditures	AMOUNT
	Personal Services (100)		Fixed Charges (500)	
	Salaries/Wages	0.00	Insurance on trucks, buildings, etc.	0.00
	Workers compensation	0.00	Bank/Investment charges	0.00
	Employer contributions	0.00	Cooperative contracts/agreements	0.00
	Other (specify)	0.00	Clothing allowance	0.00
	Supplies (200)		Election costs	0.00
	Office supplies	0.00	Other (specify)	0.00
	Equipment (non-capital)	0.00	Debt Service (600)	
	Operating supplies	0.00	Principal payments	10000.00
	Chemicals	0.00	Interest payments	1690.00
	Gas & oil-vehicles	0.00	Other (specify)	845.00
			Grants, Contributions and	
	Vehicles (repair & maintenance)	0.00	Indemnities (700)	
	Equipment (non-capital)	0.00	Donations	0.00
	Other (specify)	0.00	Other (specify)	0.00
	Building supplies (repair & maintenance)	0.00	Other (800)	
			Transfers to other funds	
	Other (specify)	0.00	(do not use to budget cash transfers	
	Purchased Services (300)		between bank accounts)	0.00
	Utilities	0.00	Depreciation	0.00
	Telephone & communication	0.00	Losses (bad debt) Enterprise funds only	0.00
			Capital Outlay (900)	
	Electricity and/or natural gas	0.00	(expenditures budgeted to capital outlay	
	Repair & Maintenance	0.00	MUST meet the local government's	
	Building	0.00	capitalization policy.)	
	Vehicles	0.00	Land	0.00
	Office equipment	0.00	Building	0.00
	Publicity, subscriptions, dues	0.00	Improvement other than building	0.00
	Newspaper publications	0.00	Machinery & equipment (list below)	0.00
	Subscriptions	0.00		0.00
	Membership fees	0.00		0.00
	Training	0.00		0.00
	Tuition/registration costs	0.00	Miscellaneous (specify)	0.00
	Travel reimbursements	0.00		0.00
	Other (specify)	0.00		0.00
	Professional services	0.00		
	Legal	0.00		
	Accounting & auditing	0.00		
	Other (specify)	0.00		
	Equipment rental	0.00		
TOTAL APPROPRIATIONS (EXPENDITURES):				
(The total actual expenditures for the period stated shall not in any event exceed the total budgeted appropriations, unless a budget amendment in accordance with 7-6-4006, MCA has been passed.)				12535.00
				-
				0.00
Cash Reserve				
Criteria - If fund is budgeted to receive tax revenue in the fiscal year, the budgeted cash reserve amount cannot exceed 1/3 of appropriations. The cash reserve amount cannot be a negative amount.				
11	(= a reserve to meet expenditures made from the fund during the months of July to November of the next fiscal year)			
12	Total Requirements (Total Requirements <i>MUST</i> equal Total Resources from page 1, 8)			0.00
	(11 = 9 + 10)			-

Name of local government: EmKayan Water & Sewer
 Budget for Fiscal Year: 2023
 Fund Name: EmKayan Water & Sewer
 Fund #: 7277

GENERAL INFORMATION REQUIRED

BOARD:

	NAME	DATE TERM EXPIRES
Chairman	Jay Forsyth	12/31/2026
Vice-Chairman	Angie Pankey	12/31/2026
Board member	Cathleen Broers	12/31/2024
Board member	Mary Ann Arnold	12/31/2024
Board member	Robert Soppe	12/31/2024
Board member		
Secretary	Sindy Filler	Volunteer, No Exp.
Treasurer	Jo Wilson	Volunteer, No Exp.

Prepared by (Print Name): Jo Wilson
 Prepared by (Signature): _____
 Title: Treasurer
 Date: 8/24/2023
 District Mailing Address: 17 Chief Joseph Rd.
 City/State/Zip code: Libby, MT 59923
 District Phone #: 406-293-3265 (Jo Wilson)
 Email address of District: russell43@frontiernet.net (Jo Wilson)

INFORMATION BELOW IS FOR INTERNAL USE
TO BE COMPLETED BY THE CLERK AND RECORDER

Lincoln County Administrative Assistant

Ad Mill Levy Information

<i>FY Voted Mills 1st Levied</i>	<i>Number of Mills</i>	<i>Last FY Voted Mills will be levied (Sunset)</i>

Emergency Mill levy or other permissive mills per 15-10-420(9)

<i>Type of Permissive Mill (i.e. emergency, judgment, etc.)</i>	<i>Number of Mills</i>

Current Year Mill levy approved by County Commissioners:

<i>Taxable Valuation</i>	<i>Value Per Mill</i>	<i>Number of Mills Authorized without a vote</i>	<i>Number of voted & permissive mills levied</i>	<i>Total number of mills levied</i>	<i>Total Authorized Tax Revenue</i>

(should agree to page 1, #5)

* * *

Special Notes: Capital Improvement Plans should be approved by your board and needs to be a separate budget from your operating budget.

Questions?? Contact County Administrative Assistant
 (406) 283-2319

08/10/23
12:09:10

LINCOLN COUNTY
Cash Report by Fund/Account
For the Accounting Period: 6/23

Page: 1 of 1
Report ID: L160

Fund: 277-7277

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
7277 EM KAYAN WATER & SEWER-1						
101000 Cash - Operating	7,478.37	318.76	0.00	0.00	0.00	7,797.13
Totals	7,478.37	318.76	0.00	0.00	0.00	7,797.13

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

08/08/23
15:38:45

LINCOLN COUNTY
Recap by Classification 2023

Page: 1 of 1
Report ID: A100

Class List: 999055,

Class Code	Description	Quantity	Market Value	Taxable	Dollar Amount	Tax Amount	Total Amount
99-9055	EM-KAYAN WATER DISTRICT	81.00	0	0	12,838.50	0.00	12,838.50
Total for Class 99		81.00	0	0	12,838.50	0.00	12,838.50
Grand Total		81.00	0	0	12,838.50	0.00	12,838.50

** Note Grand Totals for quantity and taxable include Specials

FY23

12,838.50