

**Lincoln County**  
**City-County Board of Health Minutes**  
**Lincoln County Courthouse, Libby**  
**6:00 PM, January 14<sup>th</sup>, 2024**

- **Call to Order**
  - **Pledge of Allegiance**
  - **Roll Call**
    - Kristin Smith, Amy Fantozzi, Jim Hammons, Jim Seifert, Jan Ivers (zoom), Patty Kincheloe (zoom), Lannie Fehlberg (zoom). Quorum present.
  - **Zoom Attendance**
    - Molly Wendland, Robin Blumberg, Scott Schindledecker, Ray Stout, Danielle Faris
  - **In Person Attendance**
    - Zach Sherbo, Dustin Webb, Kathi Hooper
- **Administrative Items**
  - *Action Items:* Election of Officers
    - Jim nominated Amy for chair. All in favor. Amy resides as chair. Jim Seifert nominated Jan as vice chair. Amy nominated Kristin as vice chair. Jim Seifert withdrew his nomination since Jan said Kristin would do a great job. All in favor for Kristin. Kristin is now vice chair. Jim Hammons nominated Jim Seifert for secretary. All in favor. Motion passes for Jim Seifert to be the new secretary on the board.
- **Public Comment on Items Not on Agenda**
  - Jim Seifert would like the board to do a walkthrough of the animal shelter to find any inadequacies that there may be a need for. The board decided that it is a good idea and will schedule a date to tour the shelter.
- **Public Comment on Non-Action Agenda Items**
  - None at this time.
- **Approval of Minutes**
  - *Action Item:* Approval of 11/12/2024 Minutes
    - Jan motions to approve. Kristin seconds. All in favor. Motion passes.
- **Unfinished Business**
  - None at this time.

- **New Business**

- Crisis Response Team

- The board discussed the Crisis Response Team. Jim Hammons said CPMC will be taking over the program and will be working with Lincoln County. CPMC will be creating an MOU agreement to keep this program going and available for those that need it. Molly Wendland from Montana Public Health Institute presented information on the crisis diversion grant. Board members discussed some concerns that they would like to see resolved within the Crisis Response Team.

- **Program Reports:**

- **Zero to Five**

- Transitioning to a New Local Collaboration Coordinator
      - Kathi shared that Dorey Rowland will be retiring in May instead of February. During these months Dorey will be working on securing grants to fund Zero to Five to make the new hire's position more sustainable.
    - Strategic Reflection Session
      - Dorey had a Strategic Reflection Session to determine the scope of work for 2025 including developing a sustainability plan. Trego Learn and Play celebrated their 100<sup>th</sup> play group and have served 128 unique children and 98 caregivers. So far, Zero to Five has distributed 300 STEAM Kits in 2024 as part of a grant.

- **Public Health**

- Credible Mind
      - Zach Sherbo gave an update and quarterly report on Credible Mind.
    - Opioid-MOAT Region 5 and County Abatement Funds
      - Zach said there are opioid abatement funds coming into Lincoln County. Lincoln County is one region of three that makes up the Region 5 MOAT, Sanders County and Mineral County included.
    - *Action Item:* Approval of Communicable Disease Response Plan
      - Kristin motions to approve the Communicable Disease Response Plan. Jim Seifert seconds. All in favor. Motion passes.

- **Environmental Health**
  - Food Safety: FightBAC Campaign
    - Dustin introduced the FightBAC Campaign that is being incorporated to the Food Safety Program in partnership with Zero to Five. This program will aim to educate children about food safety.
  - Air Quality: Wildfire Smoke Preparedness- Clean Air Center Program
    - Dustin said that DPPHS approached the department in August of 2024 with an idea to establish clean air shelters during wildfire season in various counties. DPPHS provided a draft task order at the end of last year for the shelter events that will start in 2026.
  - FDA Retail Program Standards
    - Dustin said that LCHD has been a part of the FDA Retail Program Standards since 2008. It requires attention every year updating self-assessments every five years. This is the third year the department has filed for FDA grants to support the program. He said that LCHD has filled the obligations to all of the grants so far and has also met three out of nine measures which is the most that has been met since enrolling in 2008.
- **Solid Waste and Recycling**
  - Expansion Update
    - Kathi said that the expansion license was received from the state. Advertising for bids for the construction will start next week. The bid will be rewarded in February and construction will begin in March and the project will wrap up in October. The project construction costs are around 5.3 million including about 700k in construction oversight.
- **General Comments from Board Members**
  - Jim Seifert asked Jim Hammons what the most frequent complaints are about the green boxes since the recent closures. Jim Hammons said that the days and the hours are the most brought up topic.
- **Adjourn**
  - Meeting adjourned at 7:21 pm. Next meeting will be April 8<sup>th</sup> in Libby.