

Lincoln County
City-County Board of Health Agenda
Lincoln County Courthouse
6:00 PM, June 11, 2024

- **Call to Order**
 - Pledge of Allegiance
 - Roll Call
- **Administrative Items**
- **Public Comment on Items Not on Agenda**
- **Public Comment on Non-Action Agenda Items**
- **Approval of Minutes**
 - *Action Item:* Approval of 3/12/24 minutes
- **Unfinished Business**
- **New Business**
 - BOH Membership - Rexford
- **Program Reports:**
 - **Zero to Five**
 - Summer Activities
 - **Public Health**
 - Tobacco Prevention
 - Outreach Programs
 - **Environmental Health**
 - TVAS Contract
 - **Solid Waste and Recycling**
 - Eureka Landfill
 - Expansion Update
- **General Comments from Board Members**
- **Adjourn**

Zoom meeting ID: 998 434 6152

For audio conferencing dial (253) 215-8782 or (669) 900-9128, meeting ID: 998 434 6152

MISSION STATEMENT

The City-County Board of Health for Lincoln County works to prevent disease and illness, ensures a healthy environment and promotes healthy choices by setting county-wide policies to protect the health of Lincoln County residents.

PUBLIC COMMENT

The Board encourages public comment and time is designated for public comment on every agenda. Public comment on non-action agenda items and non-agenda items is welcomed during the general public comments period. Action items will include public comment as follows:

- Presentation of the action item
- Board motion and second
- Board discussion
- **Public comment**
- Additional Board discussion
- Board vote

GROUND RULES

1. Plan comments to be concise, relevant, and meaningful.
2. Keep questions and comments respectful in content and tone.
3. Submit lengthy, detailed comments or supporting documentation in writing
4. Address the problem not the person.
5. Be prepared by reviewing the agenda and pertinent information.
6. Listen with an open mind.
7. Focus on the mission statement.
8. Encourage participation of all board members and attendees.
9. Public participation according to Operating Procedure #2:
 - Participants will address the Board at the time designated in the agenda or as directed by the Board, by presenting before the Board and stating their name audibly.
 - Persons wishing to speak, including Board members, shall first be recognized by the Chair. One speaker shall be given the floor at a time and may not re-enter the discussion without being given recognition by the Chair.
 - Verbal comments will be limited to 3 minutes per individual or as time permits.
10. Participants ask the chair for permission to speak. Participants are to give their full name and topic.
11. Questions or remarks shall be addressed to the board as a body and not to any member of the board or staff without permission from the chair.
12. If a remark has been made, the attendee can agree with what was previously stated. Repetition is unnecessary.

Everyone is responsible for enforcing ground rules.

Lincoln County
City- County Board of Health Minutes
Lincoln County Courthouse
6:00 PM, March 12, 2024

- **Call To Order**
 - Pledge of Allegiance
 - Roll Call
 - Jan Ivers (Zoom), Lannie Fehlberg, Josh Letcher, Amy Fantozzi, Kristin Smith, Patty Kincheloe. Quorum present.
- **Administrative Items**
 - Discussion of By-Laws
 - The board members had a discussion about revising the by-laws regarding having a commissioner on the board. The board decided to not have them changed and leave them as they are stated.
 - HB 890- Recording of Meetings
 - Kathi spoke with the IT Department about getting the meeting recordings posted to the county website.
 - Meeting Frequency
 - The board discussed changing the standard meeting frequency to quarterly and as needed on a case by case basis. Members will meet twice a year in Eureka and twice a year in Libby. Josh motioned to approve the new quarterly meeting schedule. Lannie seconded. All in favor. Motion passed.
- **Public Comment on Items Not on Agenda**
 - DC Orr commented on the CARD clinic verdict and requested board action. Mr. Orr indicated that he would request time on a future agenda to speak about the topic.
- **Public Comment of Non-Action Agenda Items**
 - None at this time.
- **Approval of Minutes**
 - *Action Item:* Approval of 1/9/24 minutes
 - Lannie motioned to approve the minutes as amended. Patty seconds. All in favor. Motion passed.
- **Unfinished Business**
 - None at this time.
- **New Business**
 - *Action Item:* Tony Berget Variance Request
 - Tony was asking the board for a variance for the property owned by Ron DeNowh located at 27 Nugget Drive. The system went against the Montana DEQ 4 regulations and was installed without a permit. Kristin motioned to deny the variance request. Lannie seconded. Motion passed.

- Health Department Annual Report
 - Jenn reviewed the 2023 annual report with the board. Board member Jim Seifert joined the meeting via zoom at this time.
- PHEP Plan Reports
 - Jenn gave an update on communicable disease and the pandemic influenza plan.
- *Action Item:* Sample Transport Plan Checklist Signature
 - Jenn went over the Sample Transport Plan Checklist and requested a signature from the board. Kristin motioned to approve. Patty seconded. All in favor. Motion carried.
- *Action Item:* Rabies Policy Signature
 - Jenn and the board discussed the rabies policy and requested a signature from the board. Patty motioned to approve the policy. Lannie seconded. All in favor. Motion carried.
- **Program Reports:**
 - **Public Health**
 - None at this time.
 - **Environmental Health**
 - Air Quality- Revised Annual PM 2.5 Standard
 - Kathi said on February 7th, the EPA set the annual standard for PM 2.5 at nine. It was previously at twelve. Libby area will be going back into non-attainment for this new standard.
 - **Solid Waste and Recycling**
 - Annual Report
 - Bryan reviewed the 2023 Solid Waste and Recycling Annual Report with the board.
 - Eureka Landfill
 - Bryan has been working with the engineer and contractor on getting the new z wall installed. They indicated that they would like to have it installed by the end of March.
 - Expansion Update
 - Kathi said a letter of deficiency was received in February. There were two minor items that were missing.
- **General Comments from Board Members**
 - Patty mentioned a resident in Eureka recycled a little over 1,000 pounds of aluminum last year.
- **Adjourn**
 - Kristin motioned to adjourn. Lannie seconded. Meeting was adjourned at 7:24 pm.