

Lincoln County
City-County Board of Health Agenda
Lincoln County Courthouse, Libby
6:00 PM, October 24, 2023

- **Call to Order**
 - Pledge of Allegiance
 - Roll Call
- **Public Comment on Items Not on Agenda**
- **Approval of Minutes**
 - *Action Item: Approval of 7/11/23 minutes*
- **Local Board of Health Training**, presented by Montana DPHHS
- **Adjourn**

Zoom meeting ID: 998 434 6152

For audio conferencing dial (253) 215-8782 or (669) 900-9128, meeting ID: 998 434 6152

MISSION STATEMENT

The City-County Board of Health for Lincoln County works to prevent disease and illness, ensures a healthy environment and promotes healthy choices by setting county-wide policies to protect the health of Lincoln County residents.

PUBLIC COMMENT

The Board encourages public comment and time is designated for public comment on every agenda. Public comment on non-action agenda items and non-agenda items is welcomed during the general public comment period. Action items will include public comment as follows:

- Presentation of the action item
- Board motion and second
- Board discussion
- **Public comment**
- Additional Board discussion
- Board vote

GROUND RULES

1. Plan comments to be concise, relevant, and meaningful.
2. Keep questions and comments respectful in content and tone.
3. Submit lengthy, detailed comments or supporting documentation in writing
4. Address the problem not the person.
5. Be prepared by reviewing the agenda and pertinent information.
6. Listen with an open mind.
7. Focus on the mission statement.
8. Encourage participation of all board members and attendees.
9. Public participation according to Operating Procedure #2:
 - Participants will address the Board at the time designated in the agenda or as directed by the Board, by presenting before the Board and stating their name audibly.
 - Persons wishing to speak, including Board members, shall first be recognized by the Chair. One speaker shall be given the floor at a time and may not re-enter the discussion without being given recognition by the Chair.
 - Verbal comments will be limited to 3 minutes per individual or as time permits.
10. Participants ask the chair for permission to speak. Participants are to give their full name and topic.
11. Questions or remarks shall be addressed to the board as a body and not to any member of the board or staff without permission from the chair.
12. If a remark has been made, the attendee can agree with what was previously stated. Repetition is unnecessary.

Everyone is responsible for enforcing ground rules.

Lincoln County
City-County Board of Health Meeting
Lincoln County Annex- Eureka
6:00 PM, July 11, 2023

- **Call to Order**
 - Pledge of Allegiance
 - Roll Call: Josh Letcher, Lannie Fehlberg, Dr. Dianna Carvey, Jim Seifert, Patty Kincheloe.
Quorum present.
- **Public Comment on Items Not on Agenda**
 - None at this time.
- **Public Comment on Non-Action Agenda Items**
 - None at this time.
- **Approval of Minutes**
 - *Action Item:* Approval of 05/09/23 and 05/16/23 minutes.
 - Jim motioned to approve the minutes. Dianna seconds. All in favor. Motion passes.
- **Unfinished Business**
 - None at this time.
- **New Business**
 - *Action Item:* Carvey Variance Request
 - Robin Blumberg discussed with the board that the well is too close to where the proposed drainfield is according to state regulations. It is 62 feet to the well from the drainfield and the state requirement is a minimum of 100 feet. All other neighboring wells are over 100 feet away from this residence. Jim motioned to accept the variance as long as it is recorded at the Clerk and Records office. Lannie seconds. All in favor. Motion passes.
 - *Action Item:* Hayden Variance Request
 - Kathi discussed with the board that Mr. Hayden hired Chuck Riley to install the drainfield but the trenches were too close together so they do not have the five feet between trench walls which is required by the state. Tony Berget plans to take over this project. Dianna motions to approve the variance with the condition that it is filed with the Clerk and Recorder. Lannie seconds. All in favor. Motion passes.
 - *Action Item:* Swenson Variance Request
 - Robin discussed the Swenson property with the board. He said that the property has a shared well with the neighbors to the north. The proposed drainfield is within the required set back from Burr Avenue. He explained that the property is very small so options are limited. Jim motions to approve the variance with the condition that it is filed at Clerk and Recorder office. Dianna seconds. All in favor. Motion passes.

- *Action Item: McLeod Variance Request*
 - Robin discussed the specifics of this lot with the board. The well for this property is also shared and has an 80 foot distance from the proposed drainfield to the existing well. Dianna motions to approve the variance with the condition that it is filed with the Clerk and Recorder office. Lannie seconds. All in favor. Motion passes.
- Community Health Assessment
 - Jennifer McCully went over some highlights of the Community Health Assessment with the board.
- **Program Reports:**
 - Public Health
 - Jennifer gave an update on the public health program and highlighted some of the programs and trainings that staff have participated in.
 - Environmental Health
 - Kathi said that the department has received 138 septic applications which 109 have already been issued. 29 of those are still waiting for additional information. Three environmental staff are going to the National Environmental Health Association conference at the beginning of August.
 - Solid Waste and Recycling
 - Kathi said they are meeting with the engineer for the expansion on July 25th.
- **City Representative Reports**
 - **Libby:** None at this time.
 - **Troy:** None at this time.
 - **Eureka:** None at this time.
- **Health Officer Report:**
 - Health Officer Dr. Brad Black was not present for this meeting.
- **Adjourn**
 - Meeting adjourned at 7:30 pm.