

**August 21, 2018  
Finance Meeting**

The Lincoln County Board of Commissioners met for a special session on August 21, 2018 in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Cole, Commissioner Bennett, Finance Director Wendy Drake, County Administrator Darren Coldwell, and Clerk and Recorder Robin Benson. Commissioner Peck was absent.

10:00 AM

- **North Annex MV Department:** Present were County Treasurer Nancy Higgins, and Sedaris Carlberg. Also present was Josh Letcher, Eureka via VisionNet.  
Nancy informed the commission that the North Annex MV Department is back open as of today. Nancy said she met with Karmen McKinney to discuss options and issues for manning the department with only one employee. Nancy discussed duties currently performed that are not MV duties and expressed the primary focus should be MV duties and customer service. Nancy said the employee will work from 8 to 5, same as its been, but the public hours may be from 8:30am to 11:30am and 1:30pm to 4:30pm. Nancy discussed that out-of-state and out-of-country licensing potentially may be through the Libby office only, but Eureka is going to continue this service for the time being to determine if one employee could handle the work load before removing those duties. Commissioner Bennett suggested that the office be open to the public 4 days a week instead of five to allow for work that needs done outside of public hours. Commissioner Cole commented that he does not feel the office can be run by only one employee. Nancy said there has been 6 employees in 11 years; a very high turnover. Nancy expressed that it takes a lot of time and money to train people. Nancy said the MV Department is not a tax office and they will no longer be able to pay taxes through the MV Department. To accommodate one employee, we will need to remove all duties that are not MV related. Darren suggested a kiosk with a public computer and instructions to pay taxes and conduct some MV business online. Nancy commented most of the transactions are done in Libby and with all the budget cuts, when do you close the Eureka office, stating there are only 6 satellite MV offices in the state. Nancy said that as Department of Revenue closes offices across the state, the Treasurer Departments are taking on more responsibilities. Fortunately, the Libby DOR office has not closed yet, but this is the reality of the situation. Commissioner Bennett commented that we are used to a certain level of service, but as county and state budgets change, the service changes also.
- **Flathead Valley Community College (FVCC), Lincoln County Campus:** Present were Becky Christiansen, Director of Finance FVCC via phone conference.  
Darren informed the commission that paperwork for an assignment has been picked up on the FVCC property owned by the county due to delinquent back taxes. Becky said the college never received a bill and is requesting interest and penalties waived and would like to see a shared responsibility to pay back taxes.  
Taxpayer ID 4849: Total tax \$2,796.00, penalty \$55.92 and interest \$2,507.69, total due is \$5,359.61  
Taxpayer ID 4763: Total tax \$47,729.95, penalty \$954.66 and interest \$35,336.95, total due is \$84,021.56.  
Becky felt that if the penalties and interest are waived, the college would be willing to have a 50/50 split on the remainder owed. Darren and the Commissioners expressed agreement and commented that a new agreement needs to be in place. Commissioner Bennett said that moving forward, the tax statement should go to the college and it should have been going to the college all along. Commissioner Bennett commented that he would visit with the city, stating the college is a huge benefit to the city and is a vital part of the community.  
Becky said FVCC has no interest in purchasing the building or property.
- **LIV Golf Cars, Inc:** A Mutual Release document was briefly discussed. No decision was made at this time.
- **Sheriff Employee Audit:** Darren said he received a draft audit, but it needs to be written in layman's terms. Darren suggested another meeting with sheriff department employees after final numbers are received.
- **FY 18/19 Budgets:** The finance department submitted a draft levy requirement schedule for commission review. Darren said they are close to finalizing and presenting a balanced budget.

**Meeting adjourned at 11:30 PM**

**LINCOLN COUNTY BOARD OF COMMISSIONERS**

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Mike Cole, Chairman

**ATTEST:** \_\_\_\_\_  
Robin Benson, Clerk of the Board