

June 28, 2017

The Lincoln County Board of Commissioners met for a regular session on June 28, 2017, in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Bennett, Commissioner Peck, County Administrator Darren Coldwell, Clerk and Recorder Robin Benson, Commissioner Cole, Eureka via VisionNet.

Commissioner Peck is Acting Chairman because meetings are being held in Libby and Commissioner Cole is attending remotely. Commissioner Peck opened the meeting with the **Pledge of Allegiance**.

9:30 AM Three River Ranger District/Kirsten Kaiser: Present were Alan Gerstenecker.

Kirsten submitted a Three Rivers Ranger District Project Update. Projects include the Swinging Bridge Replacement at Kootenai Falls, Kootenai Falls Trails Enhancement, Yaak River Campground Boat Launch, Starry Goat Trails, Campground Fee Increases, Pacific Northwest National Scenic Trail (PNNST), and Ross Creek Cedars. Larger projects include Lower Yaak/O'Brien/Sheep (OLY), Starry Goat Environmental Impact Statement, and Northwest Yaak. Also planned is Snipetown Suction Dredging on the Yaak River and Lenexx Mine. *For a copy of the Project Update in its entirety, please contact the Lincoln County Clerk and Recorder's Office.*

There will be a Capitol Christmas Tree Ornament Making Event at the Troy Elementary School during the Troy 4th of July Celebration.

10:00 AM Growth Policy Grants Discussion: Present were Alan Gerstenecker, Elka Wood and Nikki Meyer, Eureka via VisionNet.

The growth Policy has not been updated since 2008. The commission agreed that the growth policy should be looked at and updated every 10 years. The Commission approved Land Solutions moving forward with the CDBG grant process.

10:15 AM Administrative Issues: Present were Marcia Boris, Cyndi Miller, Ernie Anderson, Alan Gerstenecker, Elka Wood, and Nikki Meyer, Eureka via VisionNet.

- Darren submitted a formal resignation letter from County Attorney Bernard Cassidy; last day is August 31, 2017. Darren is requesting guidance on how the county attorney's office is going to move forward before advertisement of positions. Darren said he will contact MACo about the legal process for an interim county attorney position. The commission did approve the H.R. Department to move forward with advertisement for a Deputy County Attorney position.
- Marcia discussed a Case Management Software System that is for legal professionals. The software system will increase efficiencies, work remotely, has calendaring and note taking capabilities, will allow for improved communication, and is a secure system. Marcia said she will view a demo and will have a price quote Friday. The current system is from 1999 and is basically just an archiving program. Commissioner Cole said he thinks the software system update is a step in the right direction.
- The Commissioners reviewed the minutes for June 20 and 21, 2017. **Motion** by Commissioner Bennett to approve minutes as submitted. Second by Commissioner Cole, motion carried unanimously.

10:30 AM All Systems Go Web Hosting Contract: Present were Ernie Anderson, Alan Gerstenecker, and Elka Wood. Darren submitted a bid from All Systems Go, LLC for county web hosting services; there were no other bids received.

Motion by Commissioner Cole to approve the web hosting contract with All Systems Go, LLC as submitted. Second by Commissioner Bennett, motion carried unanimously.

10:45 AM Comp Time Discussion and Vote: Present were Dallas Bowe, Alan Gerstenecker, Elka Wood, and Nikki Meyer, Eureka via VisionNet.

Darren said the only concerns he has heard is from Sheriff Department employees; he has had no other comments from other departments. Darren said he realizes that sometimes change is difficult, but the money is not there to pay out comp time. Research conducted shows that no other counties cash out compensatory time. Compensatory time does not need to be used prior to vacation time. **Motion** by Commissioner Bennett to approve the Overtime and Compensatory Time Policy as submitted. Second by Commissioner Cole, motion carried unanimously.

11:00 AM Public Comment Time: There were no public comments.

2:45 PM Buffet Lakeshore Permit /Bid Awards: Present were Wendy Drake, Lee Bothman, Marc McCully, Alan Gerstenecker, Suzanne Resch, Trevor Wheaton, Kathy Remp, and Jake Mertes, Dallas Bowe, Eureka via VisionNet

Jake said he has received a request for a lakeshore construction permit extension on Sophie Lake from property owners Karen and David Buffet. The extension request is until October 1, 2017. The Planning Staff recommends approval of the request as the third and final extension. **Motion** by Commissioner Cole to approve the Buffet lakeshore construction permit as third and final. Extension is granted until October 1, 2017 subject to planning staff recommendations and conditions. Second by Commissioner Bennett, motion carried unanimously.

FY 2017/2018 Bids were awarded as follows: *All bids can be obtained in their entirety from the County Finance Department.*

- **County Election Printing:** The Printing Press, 10% less than the Franklin Estimating Book Listed Price. No other bids were received. **Motion** by Commissioner Cole to award the County Election Printing to The Printing Press. Second by Commissioner Bennett, motion carried unanimously.
- **County Printing Contract:** The Printing Press, 10% less than the Franklin Estimating Book Listed Price. No other bids were received. **Motion** by Commissioner Bennett to award the County Printing Contract to The Printing Press. Second by Commissioner Cole, motion carried unanimously.

- **County Legal/Display Advertising:** Three bids were received and awarded as follows:
 - The Kootenai Valley Record
 - The Montanian
 - The Western News
 - The Montanian came in as low bid. **Motion** by Commissioner Bennett to award the County Legal/Display Advertising Bid to The Montanian. Second by Commissioner Cole, motion carried unanimously.
 - Lee Bothman commented that part of the criteria should be ownership of the newspaper should have at least one year experience and feels the Montanian does not meet that criteria. Commissioner Bennett read the qualifications required for the Legal/Display Advertising bid.
- **Road Oil Bid:** Two bids were received and awarded as follows:
 - McAsphalt Industries, LTD
 - Idaho Asphalt Supply, Inc.
 - McAsphalt Industries, LTD came in as low bid. **Motion** by Commissioner Bennett to award the Road Oil Bid to McAsphalt Industries, LTD. Second by Commissioner Cole, motion carried unanimously.
- **Sand/Gravel Bid:** Two bids were received and awarded as follows:
 - Wards Crushing, LLC
 - Remp Sand & Gravel
 - Remp Sand & Gravel came in as low bid. **Motion** by Commissioner Bennett to award the Sand/Gravel Bid to Remp Sand & Gravel for Libby, Troy and Eureka. Second by Commissioner Cole, motion carried unanimously.
- **Gas/Diesel Bid:** Three bids were received and awarded as follows:
 - Moore Oil
 - Golden State Oil
 - City Service Valcon
 - Motion** by Commissioner Cole to award Moore Oil to deliver to Troy, Golden State Oil to deliver to Libby and City Service Valcon to deliver to Eureka. Second by Commissioner Bennett, motion carried unanimously.

Meeting adjourned at 3:45 PM

LINCOLN COUNTY BOARD OF COMMISSIONERS

Mark Peck, Acting Chairman

ATTEST: _____
 Robin A. Benson, Clerk of the Board