

June 20, 2022

The Lincoln County Port Authority Board met on June 20, 2022, in the Lincoln County Courthouse, Libby, Montana. Present were Jerry Bennett, Brent Teske, and Josh Letcher. Also present were Clerk & Recorder Robin Benson, Kenny Rayome Jr., Eric Clark, and Ray Stout. Tony Petrusha and Ted Werner were excused.

Lincoln County Port Authority
Meeting Agenda
June 20, 2022 1:30 PM
Lincoln County Commissioner Chamber

1. Approval of Minutes from May 16, 2022
2. Review of Financial Statements for April 2022
3. Options for LCPA Board Restructuring
4. Eric Clark Land Purchase Update
5. Family Wellness Center/Port Land Update
6. Port Facilities Update
7. Old Business:

Open for Public Comments:

1. The Board reviewed the minutes of May 16, 2022. **Motion** by Brent to approve the minutes as submitted. Second by Josh, motion carried.
2. **Review of Financial Statements for April 2022:** The board reviewed the Balance Sheet with Prior Year End as of April 30, 2022, Profit & Loss Budget Performance April 2022, and Monthly Cash Flow April 2022. **Motion** by Brent to approve financial reports as submitted. Second by Josh, motion carried.
3. **Options for LCPA Board Restructuring:** Jerry talked about advertising for one more board member to start the process of separating the LCPA Board from the County. Jerry said he would abstain as a voting member, once a new member is appointed. Robin will run the ad.
4. **Eric Clark Land Purchase Update:** Eric said he is waiting for the BLA Survey from Kootenai Surveying; ongoing. Jerry said he is working on the buy/sell agreement to ensure the county is doing everything properly. A draft agreement should be ready in a couple of weeks. Jerry explained the DEQ ICIAP documents to Eric pertaining to port land. The board and Eric discussed sewer/service line options, access, parking and easements. Brent said he would follow up with the City of Libby. Brent clarified there cannot be a service line that crosses private property. The recycle bins and carport cover will be removed.
5. **Family Wellness Center/Port Land Update:** Brent said he is still waiting on the BLA Survey. The board talked about access, easement and parking space.
6. **Port Facilities Update:** Kenny updated the commissioners on the following items:
 - Transformers are being moved in a couple of weeks
 - Waiting on mower/weed eater parts
 - Working with Dave Cosgriff to conduct a pond seepage study
 - Game camera was successful identifying who was vandalizing one of the gates
 - Letter was emailed to a delinquent tenant, and all is locked up until payment is made
 - The City of Libby is interested in abandoning the road between the Granite Pharmacy and the Port Authority. Kenny wants to research and draw an agreement for port access.
7. **Old Business:**

Brent read an email from the City of Libby regarding potential annexation and talked about creating an industrial district. Kenny noted that zoning for the port took place prior to city zoning.

Open for Public Comments: There were no public comments.

Adjourn Meeting at 2:20

LINCOLN COUNTY PORT AUTHORITY BOARD

Jerry Bennett, Chairman

ATTEST: _____
Robin A. Benson