

June 15, 2020

The Lincoln County Port Authority Board met on June 15, 2020, at 60 Port Blvd, Second Floor at the Port Authority, Libby, Montana. Present were Jerry Bennett, Mark Peck and Ted Werner. Josh Letcher present, Eureka via conference call. Also present was Brett McCully, Tina Oliphant, and Clerk and Recorder Robin Benson. Tony Petrusa was excused.

Tina submitted the following agenda:

**Lincoln County Port Authority
Meeting Agenda
June 15, 2020 1:30 PM
60 Port Blvd, Second Floor; Libby, MT**

1. Approval of Minutes from May 18, 2020
2. Review of Financial Statements for May 2020
3. Opportunity for Rail Park Services
4. Inquiry of Land Sale
5. Discussion on the Libby RC Fliers Event
6. Infrastructure Update
 - a) Consideration to gravel area around Central Maintenance Building
 - b) Project Start: City of Libby Sewer Connection
7. Status of Dimension Stone
8. Old Business:

Open for Public Comments: There were no public comments

Adjourn meeting

Ted Werner announced he is remaining on the board because he owns property in Lincoln County and according to Montana Law this allows him to remain on the board. Ted commented that he enjoys his service on the LCPA Board.

1. The Board reviewed the minutes of May 18, 2020. **MOTION** by Ted Werner to approve the May 18, 2020 minutes as presented. Second by Josh Letcher, motion carried. Robin said she would change the heading of the minutes moving forward.
2. **Review of Financial Statements for April 2020:** Tina submitted and gave a brief overview of the Balance Sheet with Prior Year End as of May 31, 2020, Profit & Loss Budget Performance May 2020, and Projection of Cash Flow Balance for FY 2020. **Motion** by Ted Werner to accept the financial reports as submitted. Second by Jerry Bennett, motion carried.
3. **Opportunity for Rail Park Services:** Tina said the owner of the Stinger Welding Building, Danny Brown is asking questions about using the site for rail service. BNSF has been contacted and the closest place for rail service is in Miles City. Tina said research and discussions regarding demand and potential opportunity are ongoing.
4. **Inquiry of Land Sale:** Tina said she has been approached by people interested in purchasing 3 acres of treed highway frontage property. Tina submitted LCPA's Land Disposition Policy to the board for review. Ted asked if there could be any interest in leasing the property. Ted commented that an appraisal of the property should require a person with an CCIM license. Tina said a business plan would be required for further discussion.
5. **Discussion on RC Fliers Event:** Brett said the course is built and the lease was signed last month. Looking at end of July or early August for the event. Potentially 150 people could be in attendance. RV Fliers are asking if RV's for overnight camping would be allowed. They would be required to bring in their own porta potties. Ted said he is supportive; they will be spending money in the community. Ted suggested talking about cleanup to ensure it is understood. Jerry said there could be push back from local RV Parks and rightfully so; we need to be cognizant of local business when planning these events. Mark said if RV space is available locally, that should be used first, but he has no problem with a few for security reasons. Ted suggested having them try to reserve space at local parks first.
6. **Infrastructure Updates:**
 - a) **Consideration to gravel area around Central Maintenance Building:** Brett said bids came in at \$16 CY from Thompson Contracting and \$15.90 CY from Noble Excavating. Commission suggested to go with apparent low quote from Noble Excavating. County Road Crew may be able to help with the spreading of gravel but this is not guaranteed due to current work schedule.
 - b) **Project Start: City of Libby Sewer Connection:** Everything has been sent to DEQ for review and the bids will go out late summer/early fall.
7. **Status of Dimension Stone:**

Brett said the owner has paid in full for the electrical and a new lease is in negotiations and should begin July 1.
8. **Old Business:** Ted asked about cost of rip rap for the berm. Jerry said Ron Catlett is working on it, making phone calls.

Open for Public Comments: There were no public comments.

Adjourned at 2:40

LINCOLN COUNTY PORT AUTHORITY BOARD

Jerry Bennett, Chairman

ATTEST: _____
Robin A. Benson

**Kootenai Business Park
TEDD Advisory Board Meeting
June 15, 2020 1:30 PM
60 Port Blvd, 2nd floor, Libby, MT**

Present were Jerry Bennett, Mark Peck and Ted Werner. Josh Letcher present, Eureka via conference call. Also present was Brett McCully, Tina Oliphant, and Clerk and Recorder Robin Benson. Tony Petrusha was excused.

Tina submitted and gave a brief overview of the Background for the Kootenai Business Park (TEDD) and types of projects that can be funded by tax increment. Tina said the TEDD balance currently is \$455,000, operating budget is \$427,000. Jerry said there may be projects that can be grant based such as water/sewer projects. Tina said we are not a district, which makes those type of grants more difficult to attain. Tina said the decision today is to come up with a workplan for TIF monies for any current projects. Jerry said the new fiscal year starts July 1, and we can budget for potential projects for fiscal year 2021 before we put bids out. Jerry suggested to come to our next meeting with project ideas and dollar amounts; prioritize projects.