

August 17, 2020

The Lincoln County Port Authority Board met on August 17, 2020, in the Lincoln County Courthouse, Libby, Montana. Present were Jerry Bennett, Mark Peck, Tony Petrusa and Ted Werner. Also present was Brett McCully, Tina Oliphant, Libby Roberts, and Clerk and Recorder Robin Benson. Josh Letcher was excused.

Tina submitted the following agenda:

**Lincoln County Port Authority
Meeting Agenda
August 17, 2020 1:30 PM
Commissioner Chamber; Libby, MT**

1. Approval of Minutes from July 20, 2020
2. Review of Financial Statements for July 2020
3. Approval of FY 2021 Budget
4. Discussion on Letter of change in Controlled Groundwater Area (CGA) Petitioner
5. Report on Infrastructure Upgrades
6. Old Business:

Open for Public Comments: There were no public comments.

Adjourn meeting

1. The Board reviewed the minutes of July 20, 2020. **Motion** by Tony Petrusa to approve the July 20, 2020 minutes as presented. Second by Ted Werner, motion carried.
2. **Review of Financial Statements for July 2020:** Tina submitted and gave a brief overview of the Balance Sheet with Prior Year End as of July 31, 2020, and Profit & Loss Budget Performance July 2020. **Motion** by Ted Werner to accept the financial reports as submitted. Second by Tony Petrusa, motion carried. There was a brief discussion regarding tenants and lease payments.
3. **Approval of FY 2021 Budget:** Tina submitted and gave a brief overview of the Lincoln County Port Authority Proposed Budget FY 2021. Tina said she has advertised for the building/space formerly occupied by Thompson Contracting. There was a brief conversation regarding potential tenants and interested business. Ted asked about the water/sewer upgrades. Brett said we are moving forward with sewer and awaiting approval from the City's Engineer, Mike Fraser. There are no water upgrades planned at this time. Mark commented that he had an interesting conversation regarding interest in a small sawmill at the port site, but nothing firm at this time. Jerry asked if the berm project is included in the budget. Brett said he did not think it was included, so we need to have it reflected in the budget. Brett will write that up in the budget after he confirms time and materials cost. **Motion** by Ted Werner to approve FY 2021 Budget with addition of cost of berm estimated to be approximately \$20,000. Second by Mark Peck, motion carried.
4. **Discussion on Letter of change in CGA Petitioner:** The board discussed a letter from the City-County Board of Health to the EPA as an update on the proposed role for the City-County Board of Health for Lincoln County (BOH) to be the petitioner for the proposed Controlled Groundwater Area (CGA). Mark Peck said he feels that International Paper might be willing to engage in conversation. The board members discussed several options for water and sewer system upgrades. No decisions were made at this time.
5. **Report on Infrastructure Upgrades:** There was a brief conversation on fencing options and cost.
6. **Old Business:** Ted talked about improvements that have been made and questioned how the board wants to move forward; we need to discuss a bigger picture. Jerry suggested having a meeting just on this topic by itself.

Open for Public Comments: There were no public comments.

Adjourned at 2:30

LINCOLN COUNTY BOARD OF COMMISSIONERS

Jerry Bennett, Chairman

ATTEST: _____
Robin A. Benson