

LINCOLN COUNTY PUBLIC INFORMATION POLICY

LINCOLN COUNTY INFORMATION REQUEST

Requesting Party _____
 Physical Address _____
 Telephone Number _____

Pursuant to 7-4-2631 MCA, the fee for copy requests of a recorded/filled document is .50 for the first page of a document and .25 for each additional page of that same document. Charges of staff time shall apply at \$30.00 an hour.
 Certifications: \$2 additional charge added to the document charge.

I hereby request the following public record(s) pursuant to 2-6-104 MCA.

Document Number Or Document Type	Number of pages expected	Certification needed?

Deliver by: **IN PERSON** **US POSTAL** **E-MAILED**

Payment Method **CASH** **CHECK**

Amount Collected _____

Requestor Information:

Name _____
 Company _____
 Mailing Address _____
 City _____
 Email Address _____

Disclaimer: While all attempts are made to ensure the accuracy of information under our control and to correct any errors brought to our attention, no representation or guarantee can be made as to the accuracy of information presented. All critical information should be independently verified.
 The quality of the images are dependent on the quality of the document at the time of recording and the quality of the images on the microfilm.

**For large requests, employee salary per hour and/or search fees may apply.
 **The County Attorney may first verify request to determine if any records are protected.

LINCOLN COUNTY PUBLIC INFORMATION POLICY

Request Approved

Request Denied

Reasons for denial, including statutes, or other authority that may apply:

For any denied request, please CC:
County Administrator, Darren Coldwell
County Attorney's Office