

Clerks Corner

Clerk & Recorder: Robin Benson

Meet the Staff:

Robin Benson, Clerk and Recorder: 283-2301 lcclerk@libby.org

Leigh Riggleman, Election Administrator: 283-2302 leigh@libby.org

Clyde Ross, Lead Recorder/County Registrar: 283-2305 cross@libby.org

Chris Nelson, Records Manager/Assistant Election Administrator: 283-2306 cnelson@libby.org

Maranda Davis, Plat Room Coordinator: 283-2300 mdavis@libby.org

The mission of the Clerk and Recorder's Office is to preserve and provide for the public a true account of real property, commissioner meeting minutes, birth and death records, and other official county records and to do so with commitment, courtesy and excellence.

County Resolution and Ordinance Procedure and Policy: The commissioners did approve a Uniform Policy and Procedures for Drafting and Adopting Resolutions and Ordinances. The policy sets the procedural and formatting requirement for drafting and processing county resolutions and ordinances to ensure uniformity and completeness in enactments that are submitted for approval to the Board of Commissioners. The Register of Ordinances is the published codification of all ordinances adopted by the Board, and required by 7-5-107 MCA. The Ordinance Register will be maintained by the Clerk of the Board and kept on file in the Clerk and Recorder's Office. To better serve the public, as of April 30, 2018, current resolutions and all county ordinances will be posted on the county website and will be updated and maintained by the Clerk and Recorder at: www.lincolncountymt.us

New Deed Requirement: The Clerk and Recorder's Office desires to ensure all land descriptions by deed are current and accurate for the betterment of the property owners and citizens of Lincoln County. Resolution 2018-02 was passed by the commission requiring deeds for every person having an interest in newly described parcels. This is specific to Boundary Line Adjustment Surveys and Family Transfer Surveys. Example: A father does a family transfer survey to provide acreage to his son. At the time of recording the survey, a deed is required not only from parent to child, but also a deed whereby the father is deeding to himself with his new legal description. Another example is a person owning two adjoining parcels and does a boundary line adjustment survey changing the acreage/legal descriptions of both parcels. At the time of recording the survey, a new deed is required with new legal descriptions even if it is same owner. This new policy protects property owners from future discrepancies due to using an old (not current) legal description. The new deed requirement ensures that legal descriptions of properties are current and accurate for title companies, mortgage companies, realtors and all citizens who may be researching property to purchase.

Election Administrator: Leigh Riggleman

2018 is a Federal Election year. The Primary Election is June 5, 2018 and the General Election is November 6, 2018. If you wish to register to vote, have moved, changed your name OR if you wish to be on the absentee mailing list, please contact the Lincoln County Clerk & Recorder's office to obtain forms for these changes or visit our website: www.lincolncountymt.us . Absentee ballots will be mailed on May 11, 2018 for the Primary Election and October 12, 2018 for the General Election. When you receive your absentee ballot, please remember to vote and mail it back to allow plenty of time for it to reach us by 8:00 PM on each election day.

The arrival of Federal Election year brings our annual **ELECTION JUDGES TRAINING**. Training dates and times are: April 24, 2018 at 2:00 PM or at 6:30 PM at the City of Libby Ponderosa room. In Eureka, training is scheduled for April 26, 2018 at 1:30 PM at the First Baptist Church of Eureka.

We welcome all interested members of the public to attend the 2-hour training. Please call Leigh at 283-2302 or Chris at 283-2306 for additional details.

This column is to inform, educate and engage the public. We are hopeful to pick topics of public interest. Feel free to contact us with any questions and comments.

Respectfully submitted by,

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