


Board Members Present: George Jamison, Laura Crismore, Sara Mertes, Maggie Anderson, Mark Peck, Deb Armstrong (by phone), Jan Ivers (arrived after ARP report)
Absent:
LCHD Staff: Kathi Hooper, Jake Mertes, Dustin Webb, Maranda Davis, Dorey Rowland, Bryan Alkire, Jinnifer Mariman, Dr. Brad Black
ARP Staff: Virginia Kocieda
Public: Kathleen Sheffield, Arlene Elletson, Cheri Dunbar, Martin Dunbar, Ray Stout (Kootenai Valley Record)

Agenda:	Discussion:	Action Item:
1. Call to order	Called to order by George Jamison at 6:01pm	
2. Approval of Minutes	October minutes approval: Board reviewed the minutes. K. Sheffield asked to change “for hospitals” under item 8 to read “for healthcare professionals.” G. Jamison asked to change item 5 to remove the word “controlled” before groundwater site and add “of the ROD” after 5-year review. Laura Crismore made a motion to approve the October 9 th , 2019 Board of Health minutes; Maggie Anderson seconded. Motion passed unanimously.	
3. New Business	Board of Health Member Terms: Board discussed current term limits. George Jamison’s term is up at the end of the year. Other members are staggered for three-year terms. Question about terms for city and county appointed members. Jinnifer Mariman suggested that those appointed representatives should be renewed every three years also. Jake Mertes mentioned public notice for board vacancies and was it a requirement.	Jinnifer will review terms Kathi will ask C&R to post vacancy
4. Program Reports:		
Public Health	Dorey Rowland discussed her current work with the Zero to Five program. Some of her activities include hosting a collective impact training and distribution of books in many different areas of the county. Also, the program has participated in a variety of outreach activities (CARD Rally, Trunk-or-Treat), as well as engaging a variety of stake holders.	
Environmental health	Introduced new employees of the Health Department to the Board: Maranda Davis, Environmental Health Tech. and Dustin Web, S.I.T. Maranda has been doing various administrative tasks, public service, and enforcement. Dustin is taking on the licensed establishment program.	
Solid Waste and Disposal	DEQ Public Comment for the Class IV landfill expansion has ended as of 11/10/19. CWD Update – FWP sampled nine deer at the landfill and eight tested positive for the disease. Additional testing is planned. Eight more animals were taken last week but results of testing are not yet available.	Schedule FWP to present CWD info to Board

<p>ARP</p>	<p>Operations & Maintenance (O&M) Planning Activities: Virginia Kocieda updated the Board on O&M planning activities:</p> <ul style="list-style-type: none"> (1) Virginia is writing up the Scope of Work for the County and MT Department of Environmental Quality (DEQ) O&M Cooperative Agreement. (2) Continuing to work on draft O&M Manual (3) George and Virginia held meetings with the DEQ and discussed the draft Property Evaluation Notification (PEN) Ordinance and what funds would pay for what projects. Virginia had copies of the draft PEN Ordinance with DEQs comments available for BOH members and public. (4) Draft OU4/OU7 Institutional Control Implementation and Assurance Plan (ICIAP) is currently in public comment period. All BOH members received a paper copy of the document for their review. George stressed the importance of comments in this process and encouraged everyone to take time to review the materials and provide feedback. (5) Virginia and Mark met with the US Environmental Protection Agency (EPA), DEQ, United States Forest Service (USFS) and the County to discuss air monitoring in OU3 during a wildland fire event. USFS will still collect samples from aircraft. Group is unsure where funding will come from in the future for the community-based monitoring. Current equipment is outdated and unreliable; needs to be replaced. Virginia is working with CDM Smith to understand what costs are associated with community-based monitoring. Virginia will continue to pursue answers/funding for this project. (6) MOTION to be sent to DEQ and EPA "The Board of Health requests that DEQ and EPA provide public comment periods for the ICIAP, the O&M Plan and the O&M Manual, and not finalize them until a public informational meeting has been conducted and input related to all documents can be considered." So moved by Mark Peck, Seconded by Sara Mertes. Motion passed unanimously. 	
<p>5. Focus Area Liaisons</p>	<p>Laura received copy of letter from Allan Payne re: City of Libby's negotiations with International Paper. BOH was not CC'd. Jinnifer will review to determine if BOH should provide comment.</p>	
<p>6. Health Officer Report</p>	<p>None</p>	
<p>7. Old Business</p>	<p>Panoramic View Abatement was vacated by Judge Cuffe. The Judge did not make any ruling on the merits of the abatement but ruled that the process was flawed and must include an internal review</p>	<p>Jinnifer will draft revised abatement procedure for December agenda</p>

	<p>process by which the defendants may appeal the decision of the BOH. Jennifer will research the proper process and make a recommendation at the next board meeting.</p> <p>Strategic Plan Motion to adopt the Health Department Strategic Plan. Moved by Mark Peck, seconded by Sara Mertes. Passed unanimously</p>	
8. Public Comment	Mr. Dunbar felt that other users of Panoramic View Drive should be included in any further abatement actions. Jennifer will pass comment on to County Attorney.	
9. Adjournment	<p>Next meeting December 11th</p> <p>Meeting adjourned at 7:31 PM Moved to adjourn: Laura Crismore Seconded: Sara Mertes</p>	



 Chair, Board of Health

12/11/19

 Date



 Secretary, Board of Health

12/11/19

 Date