

Recycling Guidelines

Sort each material into its separate bins. Even one item in the wrong bin may cause the whole bin to be disposed of and not recycled. For example:

- A. Paper-white paper cannot include envelopes with the plastic window in them.
 - 1. No colored paper – white paper only
 - 2. No white paperboard, these can be placed into the cardboard bin.
- B. Aluminum Cans- only aluminum cans can be placed into the bin. Foil, trays, pans, etc. need to be placed into the scrap metal pile.
- C. Cardboard – Please remember to remove non-cardboard packing materials and garbage from the recycling. The packing tape on the boxes is ok.
- D. Newspapers – The inserts into the newspapers are sometimes printed on glossy paper and should be placed into the magazine bin.
- E. Steel Cans – Steel cans only, all other scrap metals should be placed into the scrap metal pile. Please note that some cat food cans are aluminum. Please look closely.
- F. Paperboard – paperboard such as cereal and cracker boxes should be placed into the cardboard bin.
- G. E-Waste – Store e-waste until the annual recycling program starts
- H. Extension cords can be placed into the scrap metal pile even though they have plastic coating. Items with large pieces of wood or plastic attached to metal should be placed into the household refuse bins. Please check with the landfill gate attendant if you have any questions.
- I. When in doubt about a product please place it into the household refuse and not risk contaminating the recycle bin.