

**Lincoln County**  
**City-County Board of Health Agenda**  
**Lincoln County Courthouse**  
**6:00 PM, June 8, 2021**

- **Call to Order**
  - Pledge of Allegiance
  - Roll Call
- **Public Comment on Agenda Items**
- **Public Comment on Items Not on Agenda**
- **Approval of Minutes**
  - 4/13/21 and 5/12/21 (5 minutes)
- **Unfinished Business**
- **New Business**
  - *Action Item* – Vote on proposed motion: “When PCR test results are used in county epidemiology studies to justify any public health decision, the cycle threshold of positive cases must also be included as public record.” (20 minutes)
  - Board opening (5 minutes)
  - Discussion of new legislation (20 minutes)
- **Program Reports:**
  - **2020 Annual Report**
  - **Public Health**
    - COVID-19 Update (5 minutes)
  - **Environmental Health**
    - Update on Panoramic View dust complaints (5 minutes)
  - **Solid Waste and Recycling**
    - Draft Class IV Asbestos Cell O&M (5 minutes)
  - **Asbestos Resource Program**
    - O&M Update (5 minutes)
- **Focus Area Liaisons:**
  - **Superfund Sites**
    - Asbestos:
    - Groundwater
- **City Representative Reports**
- **Health Officer Report**
- **Adjourn**

This meeting is available as a Zoom meeting: <https://zoom.us/j/9984346152>

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**Lincoln County**  
**City-County Board of Health Agenda**  
**Ponderosa Room**  
**6:00 PM, April 13, 2021**

- **Call to Order at 6:00 p.m.**
  - Pledge of Allegiance
  - Roll Call: Jan Ivers, Josh Letcher (via Zoom), Jim Seifert (via Zoom), Sara Mertes (via Zoom), Amy Fantozzi. Quorum present.
- **Public Comment on Non-Action Items**
- **Approval of Minutes**
  - Jan stated there were two public comments submitted in writing on March 9<sup>th</sup> which were attached to minutes.
  - Jim said he looked over the letter from Catherine Kale and wanted to go on record to say that if anyone were to research all of her allegations in that letter, they would find most of them false, and she could call him if she wanted to discuss item by item.
  - Jim motioned to accept 2/9/2021 and 3/9/21 minutes. Jan, Josh, Jim, Sara, Amy vote in favor. Motion passed.
- **Unfinished Business**
  - *Action Item*- Update Operating Procedure #2.
    - Sara requests there be a few changes made to the document; Under verbal comments, 2<sup>nd</sup> bullet, take out the word 'just'. As far as flow, bullet point #3 should go before #4. Delete words 'in audible tone' when addressing the board. For all remarks made to members or staff, add the word 'individual'. 2<sup>nd</sup> page, under written comments, fix typo 'is' to 'in'. Finally, on the last page where it says the individual will be notified- is there a timeframe or should it be kept vague? Josh stated that to be on the agenda, comments had to be submitted in writing 7 days before and suggests them being notified prior to the posting of the agenda.
    - Jim motioned approval of update to Operating Procedure #2 with changes. Jan, Josh, Jim, Sara, Amy vote in favor. Motion passed.
- **New Business**
  - Discussion of work meetings and future of BOH training(s)
    - Jan mentioned discussion of a BOH mission statement during the last BOH work meeting. Before creating their own, she had discovered the Health Department having one and would like to discuss that before making a decision. If there are going to be separate mission statements for BOH and Health Department, she would like them to mesh together.
    - Dan Clark is out of Bozeman and Montana State. He did the BOH training in February. He will be back to fine tune Wednesday, May 12. He will in Libby at 9 am and Eureka at 2 pm. Jan suggested a work meeting in Eureka that day at 6 pm (with 2 hour cap), and then schedule the next meeting in Troy. Discussion would include mission statement, ground rules, cycle threshold, and operating procedure #1.
    - Kathi contacted the State for a training on roles and responsibilities of BOH. That is going to occur in June, as the State wanted to wait for the legislative session to be done.

- **Program Reports:**
  - **Community**
  - **Public Health**
    - COVID-19 Update: Trista Gilmore provided county COVID-19 update regarding vaccine clinics and administration, active cases, and outreach with school populations to be able to use all doses of Pfizer vaccine.
    - *Action Item*- Communicable Disease Response Plan Checklist: Toya Laveway, LC PHEP Coordinator, presented annual checklist for the LCPH Communicable Disease Response Plan, explaining its purpose and reason for annual review. Amy motioned to accept checklist. Jan, Jim, Sara, Amy vote in favor. Motion passed.
  - **Environmental Health**
    - Update on Panoramic View dust complaints: Kathi gave history on public health issue of residents effected by dust of that road.
    - **Public Comment**
      - Sherry Dunbar asked that now all lots are sold, would they have to begin the process at ground zero by contacting each individual homeowner again? She asked who would enforce the HOA that is supposed to be in place, and what the process looks like from here on out. Kathi stated that if it is dry and conditions make it a public health concern, an abatement order could be made. Jinnifer Mirriman can look at the documents and see if the HOA is enforced by the homeowners themselves or if something is written in for County oversight. Jake Mertes stated typically a HOA is an association just between homeowners, so the only persons who could enforce covenants would be the homeowners of that subdivision. He was not certain if homeowners of adjacent subdivisions or neighboring lots could enforce CC&R's of any given subdivision.
      - Arlene Allison asked if the last 2 years have been wasted. Commissioners had mentioned trying to do something in the next 30 days. It was her understanding the County Attorney had to send those residents a letter and to ask the Health Board about them. That the Health Board and the County Attorney were going to send the letters. She asked if she misunderstood the plan with the letters. Kathi restated that the only action the Board of Health could take would be to issue an abatement order and in that case the letters would come from the Health Officer. Unless the Commissioners are having the County Attorney do something on their behalf.
      - Patty Leonard and her husband have been on the hill since 1990. They are unique in the regard that they purchased additional land to protect the property they already owned. Since that land bordered what they already owned, they and 2 other families to purchase the plot of land which is part of the White Pine Subdivision. Seems strange that we could potentially wind up responsible for a road they don't use.
      - George Jamison recalled there being testing and is willing to help Virginia look at the data. He believed when he was on the BOH that sampling and testing was offered through ARP, but never heard anything come of it.
  - **Solid Waste and Recycling**
    - Annual Survey results- In 2020, Libby landfill saw significant increase in traffic with 63,662 visits with private vehicles. The 2020 survey showed a 30% increase from 2019. Estimated life of the current cell decreased from 11.7 years in 2019 to in 2020. Expanding the life of the landfill is a major driver for the recycling program. In 2020, over 195 tons of paper, aluminum cans, and cardboard and 4.5 tons of e-waste. In addition, the landfill diverted

used oil, antifreeze, used appliances, scrap metal , batteries, tires and junk vehicles and collecting e-waste again through August.

- Josh said he had heard that Evergreen Disposal had increased their prices dramatically. He asked if there was something preventing any others from starting their own system, or a contract or prerequisite? Kathi stated she knew they had changed from billing monthly to quarterly but was not aware of any increase in overall cost and would check into it. If someone wanted to come in and compete with them , they would have to be licensed by the Public Service Commission. Evergreen is the only business licensed at this time. Jim also suggested checking with the Public Service Commission regarding the rates and monopoly if only one provider is available.
- **Asbestos Resource Program**
  - Virginia Kocieda gave O&M and Asbestos Resource Program updates.
- **Focus Area Liaisons:**
  - Superfund Sites: George Jamison discussed liaison role and reported on Asbestos and groundwater areas. He would like to volunteer to assist with overlooking Operating Procedure #1 as he is familiar with the document.
- **City Representative Reports**
  - No update from Troy City Council.
  - No update on Libby City Council.
  - No update on Eureka City Council.
- **Health Officer Report**
- **Amy motioned to adjourn. All in favor. Meeting adjourned at 7:27 p.m. Next meeting Wednesday, May 12, 2021.**

**Lincoln County**  
**City-County Board of Health Minutes**  
**Eureka Annex**  
**6:00 PM – 8:00 PM, May 12, 2021**

This was a work meeting of the City-County Board of Health for Lincoln County. No action was taken on any item.

- **Call to Order**  
Attendance: Jan Ivers, Sara Mertes, Jim Seifert, Josh Letcher, Amy Fantozzi, Deb Armstrong (via Zoom)
- **Discussion of meeting procedures with Dan Clark, MSU**  
Dan answered questions from the Board regarding mission and vision statements, ground rules, public meeting laws, and requirements for committees.
- **Board discussion of mission statement**  
Jan will e-mail a draft mission statement to all Board members for discussion at a future meeting.
- **Board discussion of draft ground rules**  
Jan will send out sample ground rules to all Board members via e-mail. She asks that each Board member respond with comments. She will bring all comments to a future meeting for discussion.
- **Board discussion of cycle threshold**  
Deb presented information on PCR testing and cycle threshold. A discussion of the Board members followed her presentation with questions and responses for clarification. Deb requested that the Board agree to support following CDC guidelines for the use of PCR testing. An action item will be included on the June meeting agenda.
- **Public Comment**  
None
- **Adjourn**