

# Lincoln County Best Beginnings Coalition

## Meeting Minutes

Lincoln County Best Beginnings Steering Committee  
Friday, February 24, 2017, 2 pm  
Plummer Preschool Center

**In Attendance:** Toya Laveway, LCBB Chairperson; Jackie Nagle, LCBB Vice-Chairperson;  
Hy Boltz, Member at Large; Amy Fantozzi, LCBB Project Coordinator

Meeting called to order at 2:10 pm

### Guiding Documents updates:

- Steering Committee reviewed Roles/Responsibilities of Project Coordinator and Steering Committee members
  - It is discussed that minutes from meetings be sent to the Project Coordinator within a week of the meeting so that they can be shared with Coalition members.
- We are still looking for a 5<sup>th</sup> board member- there are a couple of possibilities, but letting them get familiar with BB before asking.
- Goals and Vision were discussed and updated. This allows us to be able to move on with brochures, website, and pregnancy packet production.
- Jackie motions approval of Mission / Vision updates. Hy seconds. All in favor; motion passed.
- Jackie motions approval of changes to the Guiding Document. Hy seconds. All in favor; motion passed.

### Projects – set some deadlines

- Prenatal/pregnancy Resource Guide: ASking what each place gives so we can beef it up and not duplicate. Amy is looking into this.
- Brochure: Would like by March 15th for printing. Annette has experience with publishing and design.

### Training from State: ARC was decided upon by Coalition.

- Location: Asking around for options. Make sure it is big enough as offering it to teachers and other agencies will benefit the community
- Date: Undecided. Would need a whole day.

### Elevate Montana Affiliate

- Amy will do Doodle poll for Elevate Montana participation. It is free and very beneficial.

Discussion of other items not on the agenda: None