

**Lincoln County**  
**City-County Board of Health Agenda**  
**North Lincoln County Annex, Eureka**  
**6:00 PM, April 12, 2022**

- **Call to Order**
  - Pledge of Allegiance
  - Roll Call
- **Administrative Items**
  - ARP Annual Update Discussion
- **Public Comment on Items Not on Agenda**
- **Public Comment on Non-Action Agenda Items**
- **Approval of Minutes**
  - *Action Item: Approval of 2/8/22 minutes*
- **Unfinished Business**
- **New Business**
  - Office of Faith and Community Based Services, Tracy Moseman
  - Lead Testing in Schools: Drinking Water Program, Greg Montgomery
  - Unite for Youth, Maggie Anderson
- **Program Reports:**
  - **2021 Annual Report**
  - **Public Health**
    - Communicable disease update
  - **Environmental Health**
    - Outdoor burn permits
  - **Solid Waste and Recycling**
    - E-waste recycling
- **City Representative Reports**
- **Health Officer Report**
- **Adjourn**

Zoom meeting ID: 998 434 6152

For audio conferencing dial (253) 215-8782 or (669) 900-9128, meeting ID: 998 434 6152

## MISSION STATEMENT

The City-County Board of Health for Lincoln County works to prevent disease and illness, ensures a healthy environment and promotes healthy choices by setting county-wide policies to protect the health of Lincoln County residents.

## PUBLIC COMMENT

The Board encourages public comment and time is designated for public comment on every agenda. Public comment on non-action agenda items and non-agenda items is welcomed during the general public comment period. Action items will include public comment as follows:

- Presentation of the action item
- Board motion and second
- Board discussion
- **Public comment**
- Additional Board discussion
- Board vote

## GROUND RULES

1. Plan comments to be concise, relevant, and meaningful.
2. Keep questions and comments respectful in content and tone.
3. Submit lengthy, detailed comments or supporting documentation in writing
4. Address the problem not the person.
5. Be prepared by reviewing the agenda and pertinent information.
6. Listen with an open mind.
7. Focus on the mission statement.
8. Encourage participation of all board members and attendees.
9. Public participation according to Operating Procedure #2:
  - Participants will address the Board at the time designated in the agenda or as directed by the Board, by presenting before the Board and stating their name audibly.
  - Persons wishing to speak, including Board members, shall first be recognized by the Chair. One speaker shall be given the floor at a time and may not re-enter the discussion without being given recognition by the Chair.
  - Verbal comments will be limited to 3 minutes per individual or as time permits.
10. Participants ask the chair for permission to speak. Participants are to give their full name and topic.
11. Questions or remarks shall be addressed to the board as a body and not to any member of the board or staff without permission from the chair.
12. If a remark has been made, the attendee can agree with what was previously stated. Repetition is unnecessary.

Everyone is responsible for enforcing ground rules.

**Lincoln County**  
**City-County Board of Health Agenda**  
**Lincoln County Courthouse**  
**6:00 PM, February 8, 2022**

- **Call to Order at 6:00**
  - Pledge of Allegiance
  - Roll Call: Patty Kincheloe, Josh Letcher, Amy Fantozzi, Deb Armstrong (via Zoom), Dr. Dianna Carvey (via Zoom), Jim Seifert (via Zoom), Jan Ivers (via Zoom). Quorum present.
- **Administrative Items**
  - *Action Item:* Meeting schedule and location discussion. Josh Letcher discussed alternating locations between Libby and Eureka. Jim Seifert said his reason for suggesting alternating locations was to eliminate Zoom and have face-to-face conferences. Amy Fantozzi motioned to have first meeting of every quarter in Eureka. Jim Seifert seconded. All in favor.
- **Public Comment on Items Not on Agenda**
  - None at this time.
- **Public Comment on Non-Action Agenda Items**
  - Deb asked Josh if the public could later ask questions if they didn't before and Josh said yes on action items.
- **Approval of Minutes**
  - Amy motioned to approve 1/11/22 minutes. Patty Kincheloe seconded. All others in favor. Motion passed.
- **Unfinished Business**
  - *Action Item:* Operating Procedure #1/Focus Area Liaisons. Josh discussed leaving the position vacant since ARP has been moved out from under health board to commissioners. George Jamison suggested it was a good idea to keep Mandy's report going to the Board of Health as the Property Evaluation Notification is vital and the responsibility for administration of the ordinance is solely vested through the board. Discussion said to keep her report in. Amy motioned to, at this time, leave position unfilled or open. Jan Ivers seconded. All in favor. Motion passed.
- **New Business**
  - *Action Item:* Dissolve IC Steering Committee. Mandy Harcourt discussed the purpose of the committee and stated that they have fulfilled their obligation. George believes the function of the committee has been accomplished. Both Mandy and George stated that the members finished what they were asked to do and did some great work. Jim Seifert asked if in future it might need to be resurrected. The consensus was yes but that it is cleaner to dissolve and reinstate as some members might be out of the picture in the future. George reinforced this and said some are already out

of it. Amy made a motion to dissolve the IC Steering Committee. Patty seconded. All in favor. Motion passed. Jan was disconnected from meeting.

- **Program Reports:**

- **Public Health**

- Communicable disease update: Jenn McCully went over Public Health snapshot. Immunizations as far as covid and influenza are down. She discussed transitioning away from universal contact tracing because of shorter incubation, at home tests with no reporting, and folks not getting tested. Quarantine and isolation recommendations have not changed since December. She says people still need to be diligent on staying home and wearing masks. Trista Gilmore stated we have between 14 and 15 cumulative cases of influenza and Jen said it usually peaks in late January/ February.
- *Action Item:* Communicable Disease Response Plan Review: Jenn added paragraphs about outbreaks in emergency events. Josh wondered if she could change numbers 4 and 10 to say people can fax or epass. He also stated that some contact info needs to be updated. Patty mentioned that in the future, work on getting more information out to the community about what they can do about communicable diseases. Amy made motion to approve Communicable Disease Response Plan with proposed changes. Jim seconded. All in favor. Motion passed.

- **Environmental Health**

- County Burn Permit Service: Dustin Webb gave update on online burn permit platform. Site should be live for residential burning and the air control district by April. Burning season is April 1<sup>st</sup>- April 30<sup>th</sup>.
- Permitting, inspection, and tracking software: Nick Raines gave update on software and has received proposals and is now in the process of preparing proposal to go in front of commissioner on 2/9/22.
- Wastewater Treatment and Disposal Regulation update. Nick is still working on updates by trying to clarify some things in our regulation and looking at similar counties as reference. Plan is to have update by March or April meeting and a draft copy for the board to review and discuss.

- **Solid Waste and Recycling**

- Expansion update: Nick provided update on landfill expansion to existing facility. Received proposals from firms in late December/ early January. Selected Great West out of Helena.

- **Asbestos Resource Program**

- Amanda Harcourt gave O&M and ARP updates for January.

- **City Representative Reports**

- **Troy: No update at this time.**
- **Eureka: No update at this time.**
- **Libby: No update at this time.**

- **Health Officer Report**

- Dr. Black enjoyed the discussion and exchanges between everyone. He shared that omicron in our community has been far less lethal than the delta variant was. He

said so far, omnicron deaths are down considerably compared to delta and is hopeful that it remains that way. Dr. Black said influenza activity is very low and there are only a few hotspots and is hopeful we will have a good winter.

**Amy motioned to adjourn. Patty seconded. All in favor. Meeting adjourned at 6:56 p.m. Next meeting will be Tuesday, March 8, 2022 at 6 p.m.**