

Lincoln County
City-County Board of Health Agenda
Lincoln County Courthouse
6:00 PM, November 9, 2021

- **Call to Order**
 - Pledge of Allegiance
 - Roll Call
- **Public Comment on Items Not on Agenda and Non-Action Agenda Items**
- **Approval of Minutes**
 - 10/12/21 and 10/19/21
- **Unfinished Business**
 - *Action Item:* Approval of ground rules
 - Discussion of mission statement
- **New Business**
 - Discussion of focus area liaisons
- **Program Reports:**
 - **Public Health**
 - Communicable disease update
 - **Environmental Health**
 - **Solid Waste and Recycling**
 - **Asbestos Resource Program**
 - O&M Update
- **Focus Area Liaisons**
- **City Representative Reports**
- **Health Officer Report**
- **Adjourn**

**Lincoln County
City-County Board of Health Minutes
Lincoln County Courthouse
6:00 PM, October 12, 2021**

- **Call to Order at 6:00 p.m.**
 - Pledge of Allegiance
 - Roll Call: Jan Ivers, Josh Letcher, Jim Seifert, Amy Fantozzi, Deb Armstrong, Patty Kincheloe. Quorum present.
- **Public Comment on Agenda Items**
 - No comments at this time.
- **Public Comment on Non-Action Items**
 - Mike France encourages anyone sitting on a Board to allow public comment at any time during a meeting as long as the person uses a respectful tone, especially at the end of a meeting after hearing the subject matter.
- **Approval of Minutes**
 - Deb would like addition in 9/14/21 minutes, 'Dr. Rice requested Board ideas/thoughts/plan on community pandemic issues going forward.' Deb would also like minutes to state for Troy City Council report more detail other than 'options' as written. Addition of '...discussed vaccination options' and date change from September 14 to October 12.
 - Deb Armstrong motioned to accept 9/14/21 minutes with correction presented. Jan, Josh, Amy, Jim, Patty, Deb vote in favor. Motion passed.
- **Unfinished Business**
 - Jan gave brief review of meeting procedures.
- **New Business**
 - Deb Armstrong shared her experience having COVID and COVID pneumonia. She requested the Board clarify what the plan had been up to this point. Jan shared related PHEP plans which are also available on the BOH website. Deb asked about Strategic National Stockpile availability, which Jenn McCully confirmed LC has access to. Deb offered ideas for educating the public on what COVID is, how it affects people, and how to treat it at home.
 - *Action Item* – Board applicant interviews and recommendation: Candidates interviewed were Dave Harman of Libby, Dr. Greg Rice of Libby (via zoom), Dr. Dianna Carvey of Eureka (via zoom). Each candidate was interviewed independently. Board members asked the same questions to each candidate, then brought them back into the meeting after interviews were completed.
 - Board members discussed their thoughts on each candidate.
 - *Action Item nominations and vote:* Deb nominated Dr. Carvey, Amy nominated Dr. Rice, Josh nominated Dave Harman.
 - Public comment on action item:
 - Kimberly Ferreira asked what percentage of Dr. Carvey and Dr. Rice's patients responded positively to your interventions and recovered from COVID in the last year and 10 months. Discussion followed by both with no percentage given.

- *Action Item vote:* Dr. Carvey, 3 votes (Josh, Deb, Patty); Dr. Rice, 3 votes (Jim, Amy, Jan); David Harman, 2 votes (Jim, Amy). Recommendations of Dr. Carvey and Dr. Rice will go to Commissioners in their next meeting at 9:45 am on Wednesday, October 13.
- **Program Reports:**
 - **Public Health**
 - Jennifer McCully presents Public Health communicable disease snapshot for the County. COVID results being reported are primarily sequenced Delta. Currently providing those third doses of Pfizer and awaiting to be able to give Moderna and J&J boosters. Flu shot clinics going on throughout the county.
 - **Environmental Health**
 - Planner/Sanitarian position has been offered to an individual and accepted. They will be starting part-time late October and then full-time on November 3rd.
 - Patty asks for quarantine clarification. Jenn stated that the letters sent to parents when their child is a close contact is a guideline from CDC. It not a mandatory quarantine but hoped that parents would keep kids home who are close contacts as COVID is transmissible 48 hours before symptoms even begin.
 - **Solid Waste and Recycling**
 - ARPA Grant Update; project that protects groundwater and expansion of Lincoln County Landfill received \$2 million grant.
 - **Asbestos Resource Program**
 - Virginia Kocieda gave O&M and Asbestos Resource Program updates for the month of September with 81 calls total with the majority from Libby. 21 sites were visited. There was 1 ongoing abatement in Libby 1/3 complete and 1 planned soil abatement in Troy, along with 3 sampling events.
 - **Focus Area Liaisons:**
 - Liaison position is vacant. No update at this time.
- **City Representative Reports**
 - Troy City Council: Jim Seifert reported attending school Board Meeting and sharing importance of prevention such as student masking.
 - No update on Libby City Council.
 - Eureka City Council: Deb reported Eureka coming together as a community, educating and supporting each other.
- **Health Officer Report**
 - Dr. Black appreciated seeing interest in BOH vacancy. Still had concerns similar to Dr. Carvey and Dr. Rice. He was very concerned about Delta variant of COVID. Lincoln County still has a lot of residents with waning immunity and have a little over 40% of county vaccinated.
 - Patty asked if there was a way to change reports to show the 80–89-year range and then 90+. Kathi will look into how to get that information disseminated and reported.
- **Jim motioned to adjourn. All in favor. Meeting adjourned at 8:22 p.m. Next meeting will be a work meeting at the Town Hall in Troy, Tuesday, October 19, 2021 from 6 to 8 pm.**

Lincoln County
City-County Board of Health Agenda
Troy City Council Chambers
6:00 PM, October 19, 2021

This was a work meeting of the City-County Board of Health for Lincoln County. No action was taken on any item.

- **Call to Order at 6:00 pm**

Attendance: Jan Ivers, Jim Seifert, Josh Letcher, Deb Armstrong, Amy Fantozzi, and Patty Kincheloe. Kathi Hooper, Derrick Perkins, Pierce Barney, Kate Witt, and Evan Comella

- **Board discussion of ground rules**

Board members discussed draft ground rules. Categories were simplified to remove separate protocols for all, board members and guests. Add summary of process for public comment.

Patty read operating procedure #2 and questioned when public comment is allowed relative to board discussion, correction needed.

Evan Comella requested clarification on several items during discussion.

Pierce Barney had questions for clarification of meeting process.

- **Board discussion of mission statement**

Jan read mission statement discussed by the Board in May

Kathi read the Health Department's mission statement which was developed with input from Board members Laura Crismore and Dr. Sara Mertes.

Deb stated that she feels it is important to include "education" in the mission statement. Jan responded that according to MCA 50-2-116, public education is not included in roles and responsibilities of the BOH except education of employees. Josh will review draft mission statement against MCA.

- **Board discussion of bylaws**

Kathi stated the need to update bylaws to define governing body and possible district representation of county appointees.

Bylaws will be discussed at future work meeting.

- **Public Comment**

- Evan Comella agreed with Deb. She stated that current representation of North Lincoln County and South Lincoln County are balanced.

- **Adjourn at 7:50 pm**

MISSION STATEMENT (pending)

PUBLIC COMMENT

The Board encourages public comment and time is designated for public comment on every agenda. Public comment on non-action agenda items and non-agenda items is welcomed during the general public comment period. Action items will include public comment as follows:

- Presentation of the action item
- Board motion and second
- Board discussion
- **Public comment**
- Additional Board discussion
- Board vote

GROUND RULES

1. Plan comments to be concise, relevant, and meaningful.
2. Please keep questions and comments respectful in content and tone.
3. Submit lengthy, detailed comments or supporting documentation in writing
4. Address the problem not the person.
5. Be prepared by reviewing the agenda and pertinent information.
6. Listen with an open mind.
7. Focus on the mission statement.
8. Encourage participation of all board members and attendees.
9. Public participation according to Operating Procedure #2:
 - Each person will address the Board at the time designated in the agenda or as directed by the Board, by presenting before the Board and stating their name audibly.
 - Persons wishing to speak, including Board members, shall first be recognized by the Chair. One speaker shall be given the floor at a time and may not re-enter the discussion without being given recognition by the Chair.
 - Verbal comments will be limited to 3 minutes per individual or as time permits.
10. Attendees ask the chair for permission to speak. The attendee is to give their full name and topic.
11. Questions or remarks shall be addressed to the board as a body and not to any member of the board or staff without permission from the chair.
12. If a remark has been made, the attendee can agree with what was previously stated. Repetition is unnecessary.

Everyone is responsible for enforcing ground rules.