

Lincoln County
City-County Board of Health Agenda
January 9, 2019 @ 6 PM
Lincoln County Courthouse

- 1. Call to Order**
- 2. Approval of Minutes**
 - 11/14/2018 Minutes
- 3. New Business**
 - Nominate officers
 - Panoramic View Dust Complaint
 - Strategic planning
- 4. Program Reports:**
 - **Public Health**
 - General update
 - Mental health year-end
 - Inmate health update
 - Headwaters Foundation grant update
 - **Environmental Health**
 - Woodstove variance request
 - **Solid Waste and Recycling**
 - **ARP**
 - Year-end update
 - Current and future O&F plans
 - Update on ARP Director hiring
 - Update on TriHydro services and expenses
 - Update on Advisory Team activities
 - Update on O&M planning activities
- 5. Focus Area Liaisons:**
 - **Superfund Sites**
 - Asbestos – Property Evaluation Notification (PEN) Ordinance/Resolution
 - Groundwater
- 6. Health Officer Report**
- 7. Old Business**
- 8. Public comment**
- 9. Adjourn**

11.10.2018 BOH meeting minutes
6:00 PM Courthouse

Board Members Present: Jan Ivers, Sara Huddleston, George Jamison, Mark Peck
Absent: Maggie Anderson, Nancy Haugen
LCHD Staff: Bryan Alkire, Noah Pyle, Amanda Harcourt, Elzhon Anderson, Kathi Hooper, Trista Gilmore, Jake Mertes, Jennifer Mariman (by phone)
Public: Rob Dufficy, Libby City Council, Tina Oliphant, Cheri Dunbar, Ben Kibbey, Western News

Agenda:	Discussion:	Action Item:
1. Call to order	Called to order at 6:00 PM by Jan Ivers	
2. Approval of Minutes	October minutes approval: Mark Peck made a motion to approve the October Board of Health minutes, Sara Huddleston seconded. Motion passed unanimously.	
3. New Business	<p>Reappointment: Jan Ivers is up for reappointment to the board, George made the motion to reappoint her and Sara seconded it. This will be brought to the next commissioner meeting for approval.</p> <p>Policy Change: Kathi asks for the board to look over the policy change. George asked that the wording be changed to add public health as well as add ARP. George will work with Noah on how he would like to read.</p> <p>Reorganization: Mark began the discussion about changing the organization of the Health Department because the proposed DEQ liaison position has been eliminated and those duties will go to ARP. ARP will report to the O&M Advisory Team and BOH. George made the motion to restructure so ARP is supervised by BOH, Mark seconded with the stipulation that changes are effective January 2019.</p>	<p>Kathi Hooper will bring that to the commissioners meeting.</p> <p>Noah states this would be something started around March 2019</p>
4. Program Reports:		
Public Health	Snapshot: There have been 37 mobile flu clinics and 42 times out, the schools have had more than one and head start was also multiple dates. Sara asked about positive influenza in the county, at this time only 1 was reported positive and it was a rapid test therefore not confirmatory at this time.	
Environmental health	<p>Sanitation: Kathi reported that Virginia will be enrolling in peer to peer training.</p> <p>Pine Tree Plaza: There was an abatement done by Dr. Black, have been working with the owner for the rest of the building. Owner has been charged with public nuisance. Looking for solutions to take the rest of the building down due to public risk for health and access. Mark brought up the risk for Libby with the old school on Mineral Ave. and Lincoln Blvd.</p> <p>ARP: Grant settlement letter from EPA deals with original EPA grant the amounts of money were confusing. Mark clarifies that final amount and interest are about where Wendy and</p>	

11.10.2018 BOH meeting minutes
6:00 PM Courthouse

	<p>Darren were thinking. He thinks overall is negotiable. Darren is going to talk to them and discuss who needs to sit down and talk planning. Jinnifer proposes a conference call in the next couple of days to discuss. Jan moves that George be involved in the planning and conference call.</p>	
Air Quality	<p>DNRC Burn: Jake reports this went perfectly, good teamwork and no smoke impacts. There were also 10 private fuel reduction permits allotted in October.</p>	
Solid Waste and Disposal	<p>Award: The Interagency for Grizzly bears gave an award to Lincoln County Solid Waste for the fences around the greenbox sites.</p>	
5. Focus Area Liaisons	<p>Superfund Sites: George states that the O and M planning is going well specifically the evaluation program once called the permit. January they should have something in writing to show the board.</p> <p>Controlled Ground Water Area: A year ago county and BOH were approached about sponsoring a controlled water area with special concerns to environmental damages and resources. The port of authority has concerns about groundwater issues. The Port of Authority requests an official response by 11/13 about if they will sponsor. George drafted a letter about this. Mark and Tina had changes they proposed. They decided to stay after with commissioners and fix the letter.</p>	<p>Will have a public meeting in February about it.</p>
6. Health Officer Report	<p>Jail triaging: Dr. Black talked about the nursing triage process in the jail that began today.</p>	<p>Rob Diffy would like to attend planning for jail meetings.</p>
7. Old Business	<p>No old business</p>	
8. Public Comment	<p>Taylor road area: A group of citizens came and discussed the dust issue around their homes and that it needs to be looked at. Jake Mertes explained that the area that they are talking about is out of jurisdiction. The discussion has been tabled until the January meeting when they are on the agenda.</p>	<p>There was a discussion to send history and facts to the board before the next meeting.</p>
9. Adjournment	<p>Next meeting January 9, 2019 Meeting adjourned at 7:36 PM</p>	

11.10.2018 BOH meeting minutes
6:00 PM Courthouse

Chair, Board of Health	Date	Secretary, Board of Health	Date
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Panoramic View dust complaint timeline:

Panoramic View Estates submitted to the planning department. (2008)

Staff Report completed. Did not address potential for dust. (8/13/08)

Public Hearing for proposed subdivision (9/10/08)

Panoramic View Estates granted preliminary approval (11/19/08)

Open Cut mine permit issued on proposed lots 30 & 31 (2009)

Roads Certified, oiled from station 1+00 to 72+00 (~1.34 miles) (2010)

Montana DEQ receives dust complaints (7/2010)

Final Plat (5/25/2011)

Dust complaints to Health Department start sometime between (2011-2015)

Montana DEQ receives dust complaint 6/2014 and 3/25/2015

Developers respond to DEQ complaint by installing 25 mph speed limit signs. (5/13/2015) This is considered "reasonable precaution" by the State.

DEQ sends letter to County Commissioners and County Planning. (6/23/2015)

Developers respond to DEQ complaint by installing 25 mph speed limit signs. (5/13/2015) This is considered "reasonable precaution" by the State.

DEQ sends letter to County Commissioners and County Planning. (6/23/2015)

Health Department continues to receive complaints (2015-2018)

Issue brought to BOH during public comment (11/14/2018)



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 8

1595 Wynkoop Street
Denver, Colorado 80202-1129
Phone 800-227-8917
www.epa.gov/region8

December 18, 2018

Ref: 8EPR-SR

Mr. George Jamison
Vice Chair
City-County Board of Health for Lincoln County
418 Mineral Ave
Libby, MT 59923

Re: BOH letter to EPA dated November 15, 2018

Dear Mr. Jamison:

The Agencies appreciate your response to our letter dated October 16, 2018. We, the Agencies;

- Wish to continue working with the City-County Board of Health for Lincoln County (BOH).
- Believe that the most effective way to ensure future compliance with the proposed Controlled Groundwater Area (CGA) is to have the support of a local entity.
- Have worked together with the BOH for over a year and a half and would like to build upon those efforts and,
- Agree that holding a public meeting in spring of 2019 is a logical next step and we will work with the BOH and other stakeholders to schedule a meeting.

In response to the BOH's request that International Paper (IP) representatives participate in meaningful dialogue about the groundwater resource, the Agencies have encouraged both parties to engage with each other on this matter. However, the Agencies would like to emphasize that the CGA is a necessary component of the Superfund remedy to ensure protection of human health for residents of Lincoln County, now and in the future. Addressing this issue in a timely manner would ensure that a significant component of the groundwater remedy is put in place.

Again, the Agencies appreciate your response to our letter and request to petition the proposed CGA. We will reach out in the near future to schedule a public meeting regarding the proposed CGA. If you have any questions or wish to discuss these issues further, please do not hesitate to contact me at schmidt.andrew@epa.gov or (303) 312-6283.

Sincerely,

A handwritten signature in black ink that reads "A.S. Schmidt". The initials "A.S." are large and stylized, with "Schmidt" written in a smaller, cursive script to the right.

Andrew Schmidt, P.G.
Remedial Project Manager
Superfund Remedial Program

cc: Henry Elsen, EPA
Stan Christensen, EPA
Lisa DeWitt, MDEQ
Jessica Wilkerson, MDEQ
Kathy Olsen, DNRC
Richard Angell, counsel for IP
Steve Ginski, IP



December 20, 2018

Mr. George Jamison
Board of Health – Lincoln County
Lincoln County Health Department
418 Mineral Avenue
Libby, MT 59923

RE: Work Order # 18-379WO-E
Billing Period: 10/19/2018 to 12/1/2018
Invoice No. 0137442

Dear Mr. Jamison:

Enclosed please find our invoice and Project Progress Report for Work Order 18-379WO-E (BOH ICs Technical Services). Trihydro's charges for this invoice total \$3,404.00.

The attached Project Progress Report summarizes work performed during this invoice period and work planned for next month. The Project Progress Report also includes any new project objectives, obstacles, and other pertinent information that occurred during the invoice period.

Please contact me at (406) 558-4180 if you have questions regarding this invoice or if Trihydro can be of additional service.

Sincerely,
Trihydro Corporation

A handwritten signature in blue ink that reads "Thomas L Smith P.E." with a horizontal line above the name.

Tom Smith, P.E., P.G.
Project Manager

56D-001-002

Attachments

Helena Office | 2707 Broadwater Avenue | Helena, MT 59601 | phone 406/558.4180 | fax 406/558.4181

Home Office | 1252 Commerce Drive | Laramie, WY 82070 | phone 307/745.7474 | fax 307/745.7729 | www.trihydro.com

**TRIHYDRO CORPORATION
PROJECT PROGRESS REPORT NO. 1
BOARD OF HEALTH – LINCOLN COUNTY
BOH ICS TECHNICAL SERVICES
PERIOD 10/19/18 THROUGH 12/1/18**

Board of Health – Lincoln County: George Jamison, PE

Trihydro Project Number: 56D-001-002

BUDGET

Trihydro received Work Order # 18-379WO-E on October 19, 2018 for \$48,200.00. The current invoice total is \$3,404.00 bringing the total billed to date to \$3,404.00. Approximately 7.1% of the budget has been utilized.

WORK DESCRIPTION FOR THIS PERIOD

Task 1: IC & Superfund Technical Support

The following work was performed:

- Coordinated with the BOH and ARP.
- Reviewed the ICIAP outline, O&M outline, and Working Draft O&M Plan.
- Held meetings with BOH and ARP on the working draft O&M Plan.
- Prepared comments on the Working Draft O&M Plan and submitted to BOH and ARP on December 5, 2018.

Task 2: ARP Support

The following work was performed:

- Began reviewing our 2013 Proposed ARP Report and drafting the permit application contents. Held meetings with BOH and ARP.
- Began preparing a PowerPoint presentation of the asbestos assessment process and preparing the draft ordinance/resolution.

Task 3: O&M Planning Support & Meetings

Work was not performed on this task during the period.

WORK PLANNED NEXT MONTH

- Continue coordinating with the Board of Health and ARP.
- Submit review comments on the Working Draft O&M Plan to BOH and ARP on December 5, 2018.
- Continue preparing the draft ARP Property Evaluation Notification ordinance/resolution.

NEW PROJECT OBJECTIVES

- None at this time.

**TRIHYDRO CORPORATION
PROJECT PROGRESS REPORT NO. 1
BOARD OF HEALTH – LINCOLN COUNTY
BOH ICS TECHNICAL SERVICES
PERIOD 10/19/18 THROUGH 12/1/18**

PROJECT NEEDS/PROBLEMS/OBSTACLES

- None at this time.

OTHER PERTINENT INFORMATION

- None at this time.

Trihydro Project Manager: Tom Smith, P.E., P.G.



December 18, 2018
 Project No: 56D-001-002
 Invoice No: 0137442

Invoice Total	\$3,404.00
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George Jamison
 Board of Health - Lincoln County, MT
 Board of Health - Lincoln County, MT
 418 Mineral Avenue
 Libby, MT 59923

Project 56D-001-002 BOH ICs Tech Services

GBA #: 17-018BA-E

Work Order No.: 18-379WO-E
 Trihydro PM: Tom Smith

Professional Services through December 1, 2018

Professional Personnel

	Hours	Rate	Amount	
Professional Level 8				
Smith, Thomas	14.00	141.00	1,974.00	
Professional Level 5				
Seitz, Sarah	13.00	110.00	1,430.00	
Totals	27.00		3,404.00	
Total Labor				3,404.00

Billing Limits	Current	Prior	To-Date	
Total Billings	3,404.00	0.00	3,404.00	
Limit			48,200.00	
Remaining			44,796.00	
		Total this Invoice		\$3,404.00

Billings to Date	Current	Prior	Total
	3,404.00	0.00	3,404.00

TERMS: Net 30 Days from invoice date. Amounts remaining unpaid for more than 30 days after the date of the invoice shall be subject to a finance charge of one and a half percent (1 ½ %) per month.

Remit / Make Check Payable To:
 Trihydro Corporation
 1252 Commerce Drive
 Laramie, WY 82070
 accounting@trihydro.com

Billing Backup

Tuesday, December 18, 2018

Trihydro Corporation

Invoice 0137442 Dated 12/18/2018

11:24:34 AM

Project 56D-001-002 BOH ICs Tech Services

Professional Personnel

		Hours	Rate	Amount	
Professional Level 8					
Smith, Thomas	10/31/2018	.50	141.00	70.50	
BOH call with George & Noah.					
Smith, Thomas	11/2/2018	2.50	141.00	352.50	
Reviewing the Proposed ARP Report, drafting the permit application contents.					
Smith, Thomas	11/5/2018	3.50	141.00	493.50	
Prepare for meeting with George and Noah (review proposed ordinances), meeting with George and Noah					
Smith, Thomas	11/16/2018	1.50	141.00	211.50	
Drafting the asbestos assessment process PowerPoint and resolution with Sarah.					
Smith, Thomas	11/26/2018	2.00	141.00	282.00	
Preparing and reviewing the asbestos assessment program PowerPoint presentation, coordination with George, send working draft, and status update.					
Smith, Thomas	11/28/2018	1.50	141.00	211.50	
Review ICIAP outline review comments, O&M Plan Outline review comments, and reviewing the working draft of the O&M Plan.					
Smith, Thomas	11/29/2018	1.00	141.00	141.00	
Coordination, reviewing the working draft O&M Plan.					
Smith, Thomas	11/30/2018	1.50	141.00	211.50	
Conference call with George and Noah on the draft ordinance.					
Professional Level 5					
Seitz, Sarah	10/31/2018	1.00	110.00	110.00	
Discussion of project forward for task 2 - BOH/ARP IC support					
Seitz, Sarah	11/1/2018	1.50	110.00	165.00	
Review of documents for background - 2013 ARP Rpt, flow chart from BOH/ARP, permit/assessment program details					
Seitz, Sarah	11/5/2018	3.00	110.00	330.00	
Updated meeting and prep for meeting for BOH discussion of permit/assessment and upcoming Task 2 activities - meeting and working meeting with BOH					
Seitz, Sarah	11/9/2018	1.00	110.00	110.00	
Updates for BOH assessment process - handouts					
Seitz, Sarah	11/13/2018	2.00	110.00	220.00	
Updated resolution BOH information on assessment process					
Seitz, Sarah	11/16/2018	1.00	110.00	110.00	
Review of assessment process with Trihydro Internally					
Seitz, Sarah	11/26/2018	.50	110.00	55.00	
Follow-up on ordinance and planning for IC assessment process and assessment ordinance					
Seitz, Sarah	11/30/2018	3.00	110.00	330.00	
BOH/ARP discussion of presentation materials for assessment/notification ordinance, review of O&M plan, and updated ordinance					
Totals		27.00		3,404.00	
Total Labor					3,404.00
				Total this Project	\$3,404.00
				Total this Report	\$3,404.00

Kootenai Cross Country Ski Club INC.

Ben Scott

402 Montana Avenue

Libby, MT 59923

406-293-2933

Dear City - County Board of Health Lincoln County, MT:

Kootenai Cross Country Ski Club (KCCSC) would like to request a variance for operating a solid fuel burning device for the maintenance building in the South Flower Creek ski trails area (W1/2 SW quarter of section 21 township 30N range 31W).

The regulation is 75.1.205.2 Solid Fuel Burning Device Permits for standard catalytic, non catalytic and pellet fuel burning device.

KCCSC is constructing a visitor center/ maintenance building. In the front part of the building will be the visitor center which will be insulated and have an EPA approved stove. In the back part of the building will have our maintenance equipment, not insulated and we would like to put a wood burning barrel stove. It would only be fired approximately 3-4 times in the winter season while doing maintenance on the machinery and only if there is no air quality alert in affect.

Please grant our request for a variance.

Sincerely,



Ben Scott

VP Kootenai Cross Country Ski Club INC.