

August 19, 2019

The Lincoln County Port Authority Board met on August 19, 2019, in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Bennett, Commissioner Peck, Ted Werner, Brett McCully, Tina Oliphant, Marc McCully, and Clerk and Recorder Robin Benson. Also present was Commissioner Letcher, Eureka via VisionNet.

Tina submitted the following agenda:

Lincoln County Port Authority  
Meeting Agenda  
August 19, 2019 1:30 PM  
Commissioner Chamber; Libby, MT

1. Approval of Minutes from July 15, 2019
2. Property issues for Secondary Access on HWY 2
3. Review of Financial Statement for August 2019
4. Approval of Delivering Local Assistance Program (DLA) grant submission for sewer improvements - \$275,000
5. Preliminary Review of FY Budget 2020 and discussion on Capital Improvements
6. Review of Infrastructure Projects
7. Old Business:

Open for Public Comments:

Adjourn meeting

1. The Board reviewed the minutes of July 15, 2019. **MOTION** by Ted Werner to approve the July 15, 2019 minutes as presented. Second by Commissioner Peck, motion carried by vote from Ted Werner, Commissioner Bennett and Commissioner Peck. Commissioner Letcher was absent.
2. **Property issues for Secondary Access on HWY 2:** Commissioner Bennett said he has spoken with Jeff Koskela and is expected to have further conversation regarding options for secondary access. Commissioner Bennett commented the original intent is open access and there is an alternate route. Commissioner Peck said the museum is willing to allow access on their property. Ted suggested a small donation to the museum for their accommodation. The board discussed access options, security and costs. Commissioner Peck guesstimated the alternate route for secondary access will save approximately \$26,000.
3. **Review of Financial Statements as of August 2019:** Tina submitted and gave a brief overview of the Balance Sheet with Prior Year End, and the Profit & Loss Budget Performance July 2019. Tina said she does not have the Cash on Hand Report updated yet for this month and will email it out to the board. **Motion** by Ted Werner to accept the financial reports as submitted. Second by Commissioner Peck, motion carried by vote from Ted Werner, Commissioner Bennett and Commissioner Peck. Commissioner Letcher was absent.
4. **Approval of Delivering Local Assistance Program (DLA) grant submission for sewer improvement - \$275,000:** Tina said it's a one-time grant and is a state-funded program created in 2019 as a result of HB 652, which authorizes grant funds to be awarded to local governments to complete infrastructure projects. The LCPA wants to submit a grant for \$275,000 for immediate need of sewer repairs to replace a failed lift station that services our facultative sewer lagoons. **Motion** by Ted Werner to move forward with the grant application in the amount of \$275,000. Second by Commissioner Peck, motion carried by vote from Ted Werner, Commissioner Bennett, Commissioner Letcher and Commissioner Peck.
5. **Preliminary Review of FY Budget 2020 and discussion on Capital Improvements:** Tina said submitted a draft budget for FY 2020. Tina gave a brief overview of the draft budget and commented that operational expenses are difficult to estimate. The board discussed project prioritization and costs. Tina commented if the DLA grant comes through, it will make a big difference in the budget and can be further discussed at the next scheduled Port Meeting.
6. **Review of Infrastructure Projects:** Brett said there are no new projects, but he is continually working on current projects previously discussed at the last Port meeting. Ted asked Brett a question about relocating a restroom. Brett said the cost is about \$16,000 to have the old vault toilet moved because it weighs approximately 60,000 lbs. **Motion** by Ted Werner to purchase a new vault toilet. Second by Commissioner Bennett, motion carried by vote from Ted Werner, Commissioner Bennett, Commissioner Letcher and Commissioner Peck. Commissioner Letcher said the existing double vault toilet located at the Libby Dam would be useful if located at the fairgrounds.
7. **Old Business:**
  - Commissioner Peck commented that Stoltze Lumber will purchase chips from Lucky G Post & Pole if they are tested for asbestos fibers. Commissioner Peck will follow up with Stoltze regarding expectations and responsibilities.
  - **Isotex Health:** Tina said Isotex Health continues to be promising although there was a delay. Isotex has committed over \$200,000 in earnest money. Brett said the CFO, CEO and the manufacturer has visited the site and the engineers from Washington and Nebraska have visited the site as well. Brett said Isotex has expressed interest in more acreage and potentially other buildings surrounding the stinger building.

Adjourned at 2:45

LINCOLN COUNTY BOARD OF COMMISSIONERS

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Jerry Bennett, Chairman

ATTEST: \_\_\_\_\_  
Robin A. Benson, Clerk of the Board