

**May 1, 2018**

The Lincoln County Board of Commissioners met for a special session on May 1, 2018, in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Cole, Commissioner Bennett, County Administrator Darren Coldwell, and Clerk and Recorder Robin Benson. Commissioner Peck was absent.

Commissioner Cole opened the meeting with the **Pledge of Allegiance**.

**10:00 AM Finance/Department Supervisor Meeting:** Present were Brent Teske, Bryan Alkire, Kathi Hooper, Nancy Trotter Higgins, Sedaris Carlberg, Tricia Brooks, Brian Griffeth, Roby Bowe, Robin Schiferl, Ernie Anderson, Dan Williams, Marc McCully, David Kyriss, Svea Jorgensen, Dallas Bowe and Wendy Drake.

Darren informed the departments that it's time to begin the budget process for next fiscal year. Budgets will be rolled over and any large purchase will need to be absorbed into current budget. Any budget issues will go to Darren first to be presented to the commission. Darren welcomed any department supervisor to contact him to schedule a meeting for budget discussions. Darren said the county is transitioning to departments entering their own budgets into budget prep. This year, Kathi Hooper, Brian Griffeth, Robin Benson and Jennifer McCully will be entering their budgets into budget prep, saving the finance department time of data entry.

Dallas explained to the departments that employees may receive overtime compensation for hours worked in excess of 40 hours per week at the rate of 1½ times the regular rate of pay. Absences while in leave status (annual leave, sick leave, personal leave etc.) shall not be considered hours worked for the purpose of calculating overtime payments or compensatory time earned. Employees need to use accrued compensatory time before sick or vacation.

Commissioner Cole stated that when preparing budgets for next fiscal year, that line items not used will continue to be reduced; levied budgets are to be made as tight and efficient as possible.

Commissioner Cole briefly discussed the salary review and stated that finance is working on numbers and a decision regarding wages is on the agenda next week. Commissioner Cole said we are down about 44 employees since just a couple of years ago and the employees working now are picking up the slack and should be acknowledged.

Commissioner Cole asked if any departments are receiving complaints about less or diminished service. Nancy said it takes a little longer to do the work because the Treasurer and Motor Vehicle departments are doing more with less. Sometimes people call to ask why their payment has not been deposited yet.

Darren and the commissioners commended the department supervisors for keeping their expenses within budgets as we near year end.

**11:30 AM Meeting Adjourned**

**LINCOLN COUNTY BOARD OF COMMISSIONERS**

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Mike Cole, Chairman

**ATTEST:** \_\_\_\_\_  
Robin A. Benson, Clerk of the Board