

May 30, 2017

The Lincoln County Board of Commissioners met for a special session on May 30, 2017, in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Cole, Commissioner Bennett, Commissioner Peck, County Administrator Darren Coldwell, and Clerk and Recorder Robin Benson.

10:00 AM **Finance Meeting:**

- **Boone Karlberg/LIV Golf Cars, Inc. (LIV):** Darren submitted a letter from Boone Karlberg to Jay T. Johnson, c/o Kootenai River Development Council requesting an accounting of LIV's expenditures of \$368,000 in CDBG funds, an accounting of KRDC's expenditures of \$52,000 in CDBG administrative funds and an explanation of the systems and/or measures KRDC implemented to monitor LIV's compliance with the CDBG contract and loan agreement and an outline of steps and/or recommendations to prevent this problem from occurring with future grant programs.
- **Comp Time Policy:** Darren said he would like to bring the comp time down to zero by the end of next month for improved tracking. Darren made some changes in the Employee Policy stating that compensatory time cannot be converted to a cash payout and must be used as paid time off only. Compensatory time must be used before vacation time.
- **Freedom of Information Act (FOIA):** Darren submitted a countywide FOIA Policy that he would like to have approved and implemented. Darren said much of the initial research was conducted by Robin; Robin said the FOIA request form was approved by the county attorney. Darren said he took some of the information from Flathead and Gallatin Counties. Darren will put this on the commissioner's regular agenda for further discussion.
- **20K Payout/PILT:** Darren is requesting permission to take the Buy Out payoff monies out of PILT for budget and accounting purposes. Commissioner Bennett stated that things tend to get lost in PILT and the county should build those payments into the budget. Darren said he wants to visit with the county auditor and will place it on the commissioners agenda for further discussion.
- **10K for Jinnifer Mariman:** Darren asked if the fees to Jinnifer Mariman should come out of the county attorney's budget since she has been deputized and it's an attorney expense. The commissioners agreed it should be paid from the county attorney's budget. There was a brief discussion on the amount of money for consulting and legal services that has been outsourced over many years. Commissioner Peck stated that more county civil matters should be handled by the county attorney's office although he is aware of their workload.
- **Other:**
 1. Darren informed the commission that he has a meeting set up with the Sheriff's Department to discuss a budget reduction of approximately \$200,000. Robin asked how the reduction correlates to the allocated cost expense. Darren said there will still be some allocated cost, but it will be reduced; the budget reduction is not a part of the allocated cost
 2. Darren commented that approximately 7 employees are opting for the Buy Out option and approximately 10 employees are opting for the Cash In Lieu of Insurance option.
 3. Commissioner Bennett stated the green boxes in Troy located at the KOA are closed, but said the county needs to put out public notices several weeks ahead of time prior to closing in the future.
 4. Commissioner Cole commented there is no air conditioning in jail cells. Darren said he has visited with maintenance and it would cost approximately \$15,000 to put in a heat pump for heating and cooling. Commissioner Peck said we need to start now on a 8 to 10 year plan for jail improvements and expansion. Darren said he will get some hard numbers and put this issue on the commissioner's agenda for further discussion.

LINCOLN COUNTY BOARD OF COMMISSIONERS

12:00 PM **Meeting adjourned**

ATTEST: _____
Robin A. Benson, Clerk of the Board

Mike, Cole, Chairman