

June 6, 2017

The Lincoln County Board of Commissioners met for a special session on June 6, 2017, in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Cole, Commissioner Bennett, Commissioner Peck, County Administrator Darren Coldwell, and Clerk and Recorder Robin Benson.

10:00 AM **Special Federal Election Official Canvass:** Present were Election Administrator Leigh Riggelman, Deputy Clerk Chris Nelson, Commissioner Bennett, Commissioner Cole and Clerk and Recorder Robin Benson. Commissioner Peck was absent for this meeting.

The official canvass for the Special Federal Election held on May 25, 2017 was presented by Election Administrator Leigh Riggelman and Deputy Clerk Chris Nelson. Chris read the results per precinct to the commission and submitted precinct results and the Lincoln County Abstract of Votes. Results were as follows: Greg Gianforte total votes 4471; Rob Quist total votes 2104; Mark Wicks total votes 260. **Motion** by Commissioner Bennett to approve the Special Federal Election Official Canvass for 2017 as presented. Second by Robin Benson, motion carried unanimously.

Leigh commented that after every federal election, the Secretary of State's Office picks out a random precinct to be audited. Precinct 14 was hand counted and the results were the same as the election results.

10:15 AM **Finance Meeting/Darren Coldwell:**

- **Planning Department Transition/Land Solutions:** Present were Kristin Smith, Jake Mertes, Joel Nelson and Dave DeGrandpre.

Joel and Dave from Land Solutions are here to explain planning services they can provide to help Lincoln County during the transition period. Dave gave a brief history of Land Solutions stating it has been in business for 13 years. Land Solutions would be able to help with subdivision applications, lakeshore permits, floodplain permits and growth policy work. Land Solutions would also help train Jake Mertes over a two-year period to assume the position of County Planner. Land Solutions currently employs four planners, each with its own area of expertise and provides various land services to several Montana Counties. Dave said that Lincoln County would establish a budget and Land Solutions would work it off at an hourly rate. Darren commented that funds from Metal Mines and Hard Rock Trust could be used for planning services. Dave said he would be willing to travel, but will work remotely as much as possible to keep costs down. Kristin said it is her professional opinion to encourage the commissioners to task Land Solutions to work on updating the Lincoln County Growth Policy since it is 10 years old and is a large task to take on. Kristin also encouraged the county to update subdivision regulations over the next 2 years. Joel asked about any current large projects. Kristin said NorthStar Subdivision is at deadline and she would see it through to completion. Commissioner Bennett asked about hourly rates. Dave said the overall rate is \$85.00 to \$95.00 per hour but with a long term (2 year) relationship, the rate would start at \$85.00; travel rate is \$38.00 per hour. Dave said the budget would be reflective of the volume of projects and would be difficult to determine. If the commission requests growth policy work, Dave said he would draw up a scope of work with a budget that would be separate from the regular contractual budget. Dave said he could apply for a CDBG grant to help bring down the cost for growth policy work. Robin asked about the CDBG timeline. Dave said the sooner the better. Robin clarified that the commission would need to have that discussion now regarding growth policy work. Commissioner Bennett requested that CDBG be placed on the agenda for further discussion. Darren commented that contracting planning services with Land Solutions is a good plan from a budgeting perspective. Commissioner Peck said it is a good, measured approach to get us where we need to be as a county. Dave said he will draw up a standard contract and send it to Darren for review.

- **Insurance Agent Discussion/Kevin Peck:** Due to his relationship with Kevin Peck, Commissioner Peck recused himself from all discussion. Darren said that three insurance agents contacted him from the RFP advertisement recently sent out. Darren said that MACo will continue as the county's insurance carrier. Kevin gave a brief history of Glacier Insurance and said he is interested in the fleet vehicle and property portion of the county's insurance. This would include all vehicles, equipment, land and buildings. Kevin said he would identify everything and would physically go out and look at properties and buildings; every structure at every location. Kevin discussed his employees and how he operates to give his clients the best service stating that every dollar is important.
- **Other:**
 1. **EMA Transition Discussion:** Vic said that Martha Smith, Regional Representative for Disaster Emergency Services is rewriting all the EMA grants for Lincoln County or is following up with current grants that are active. Wendy informed the commission that EMPG is \$63,000 negative in cash. The commission agreed that it is a result of a lack of oversight. Commissioner Peck said that statutorily it is the commissioner's responsibility. Darren commented the commission put EMA under the Sheriff's Department; that was a mistake and now we need to pull it back out from the Sheriff's Department and put it under the commission with one full time employee. Wendy said the county must transfer money from another fund to bring the budget back in the black. Darren said we will need to move forward with advertising for a full time EMA employee. Commissioner Peck stated that we need to bring Kirk Kraft in for a meeting to explain the budget and grant issues that have arisen since he oversaw that department.
 2. **Crime Victims Assistance Discussion:** Wendy said the FY 17/18 grant was submitted and a report was due to the State in April for current year. The FY 17/18 grant money is currently in limbo. Wendy was asking for guidance since Lincoln County currently does not have a Crime Victim Assistance Advocate. Darren said he will discuss this with County Attorney Bernard Cassidy and update the commission with options.

LINCOLN COUNTY BOARD OF COMMISSIONERS

12:15 PM **Meeting adjourned**

ATTEST: _____
Robin A. Benson, Clerk of the Board

Mike, Cole, Chairman