

June 13, 2017

The Lincoln County Board of Commissioners met for a special session on June 13, 2017, in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Cole, Commissioner Bennett, Commissioner Peck, County Administrator Darren Coldwell, and Clerk and Recorder Robin Benson.

10:00 AM **Finance Meeting/Darren Coldwell**

- **Crime Victim Witness Advocate:** Present were Dallas Bowe.
Dallas informed the commission that nobody has written or submitted the annual grant that is due at the end of June. Darren discussed options to open a 90-day temp or short term position. The commission agreed to allow the H.R. Department to move forward with Crime Victim Advocate replacement. Darren will follow up with the grant process.
- **Jail Ventilation:** Present were Russ Trutzel with Johnson Controls, Tom Magone and Joe Nagle.
Russ suggested getting an engineer for correct ventilation design and to measure the jail cell airflow. Tom said that increasing air flow means increasing duct work. The commission approved Russ to contact Rich Jarvish, an engineer with air balance expertise to look at jail ventilation and provide options and cost.
- Darren informed the commission that he scheduled a meeting with **CPA Kip Hartman** to visit with county employees who are planning retirement to answer questions they may have. The meeting is scheduled for June 15 at 10 am in the commissioner's office.
- Darren submitted a draft **Countywide FOIA Policy** for commission review. Per Darren's request, Robin made some revisions after consulting with the County Attorney's Office. Darren will place the FOIA Policy on the commissioner's agenda for approval June 21, 2017.
- Darren submitted the consulting agreement with **Land Solutions, LLC** to the commission for review. Darren said he checked references with Lake and Clark Counties and received very positive comments and information. The Consulting Agreement is for planning services and will be put on the commissioner's agenda for approval on June 21, 2017.
- Darren requested the commission to visit with Sheriff Roby Bowe and Undersheriff Brandon Huff for discussion on the **FY 17/18 Public Safety budget**. Darren will set up a meeting.

1:15 PM **PayneWest Insurance:** Present were Brad Salonen and Kim Thomas. Commissioner Peck recused himself from all discussion due to his relationship with Kevin Peck of Glacier Insurance.

Brad gave a brief history of his experience and background working with Counties and MACo for 22 years; Lincoln County for 7 of those years. Brad attends the Lincoln County Safety Committee meetings and has been actively involved and provided assistance in the development of the Lincoln County Safety Program. Lincoln County has been recognized by the State for its Safety Program and Brad accredited the safety committee and commissioners for that recognition. Brad said that due to the retirement of Vic White and another former employee no longer working for the county, there are significant gaps that will be missing from the county safety committee and he does not want to see the momentum decrease. Brad requested Robin Benson to be placed on the county safety committee commenting favorably on his experience working with her in the past. Robin accepted the request to work on the County Safety Committee. Brad introduced Kim Thomas who has 17 years working with Public Entities and MACo. Brad and Kim briefed the commission on their services they provide as the county insurance agent. PayneWest currently is the agent for Lincoln County Workman's Comp, and is requesting to be considered for vehicle, building and liability.

1:45 PM **Erlandson Insurance Agency, LLC:** Present were Anna Erlandson, Owner.

Anna gave a PowerPoint presentation of her history, experience and background in the insurance business and as owner of Erlandson Insurance Agency since 2005. Anna said her goal would be to make Lincoln County a priority, keeping costs down because it services all taxpayers. Anna provided a Professional Summary of Erlandson Insurance Agency and the services that would be provided to Lincoln County. Erlandson Insurance is requesting to be considered as the agent for Lincoln County vehicle, building and liability, but is not interested in the Workman's Comp portion.

2:15 PM **Asbestos Resource Program (ARP)/Nick Raines:** Nick submitted a draft Work Plan for Development, Implementation, and Enforcement of Libby Asbestos Superfund Site Institutional Controls (summary grant application with budget breakdown). Project Period: 07/01/2017 to 12/31/2019. Prepared for submittal to EPA. Nick reminded the commission that EPA is requesting the County to be the applicant of the grant with a Memorandum of Understanding between the County and the Board of Health. Nick is requesting approval from the commission to submit the grant to EPA for approval for continued ARP services. **Motion** by Commissioner Peck to move forward with the grant application process. Second by Commissioner Bennett, motion carried unanimously.

2:30 PM **Jail Ventilation Continued:** Present were Tom Magone and Joe Nagle.

Tom said that Rich Jarvish did tour the jail facility and recommends installing a heat pump. Tom said that in the long run, he feels it will save the county money. Tom informed the commission that the good news is that the air flow is adequate but we need to be able to regulate the temp for heating and cooling. The cost would be \$93/hr. for approximately 4 hours to install the sensors for data collection.

2:45 PM **EMA Update:** Present were Vic White and Wendy Drake.

Vic submitted a Sub-Recipient Budget Reallocation Request to the commission seeking approval for funding reallocation to align with the county budget and the Emergency Management Program. The total move of \$23,000 between line items to account for changes in the Emergency Management Program. **Motion** by Commissioner Bennett to approve the reallocation of EMPG funds as requested. Second by Commissioner Peck, motion carried unanimously.

Vic submitted the FY 17/18 EMPG revised grant application to the commission for approval. Vic is requesting approval to move forward with the revised EMPG grant application of \$70,421.97. EMPG is a 50% match grant; local share is

\$70,421.97. The grant is being reduced \$71,382.86 due to changes is EMPG funded personnel from two(2) to one(1), ineligible equipment requested and past EMPG expenditure history. The local share is \$20,168 less than FY 16/17. **Motion** by Commissioner Peck to approve revised EMPG grant application as submitted. Second by Commissioner Bennett, motion carried unanimously.

3:00 PM **Insurance Agent Discussion:** Due to his relationship with Kevin Peck, Commissioner Peck recused himself from all discussion and vote. After a brief discussion Commissioner Cole and Commissioner Bennett agreed to keep the fleet, equipment and property coverage to a local agent, Glacier Insurance and to maintain PayneWest as the agent for the Workman's Comp. portion. **Motion** by Commissioner Bennett to invite Glacier Insurance to fill contractual agreement as agent for fleet, equipment and property coverage. Second by Commissioner Cole, motion carried. Darren will visit with Glacier Insurance.

3:15 **HECLA Update:** Present were Luke Russell and Doug Stiles.

Doug said the points found to be insufficient by Judge Malloy are correctable. HECLA is working with agencies on how best to address findings and opinions and come up with a plan. Luke said he is optimistic there is a path moving forward in a reasonable amount of time.

Doug said that HECLA's intent is to not close any roads that were slated to be closed in the Montanore ROD, until he is sure Phase 1 is approved, specifically Cable Creek and Bear Creek. Commissioner Peck expressed concern about closing 1½ miles on Bear Creek Road. Doug submitted summaries on Troy Mine Water Quality and Troy Mine Reclamation and Closure.

LINCOLN COUNTY BOARD OF COMMISSIONERS

3:45 PM **Meeting adjourned**

ATTEST: _____
Robin A. Benson, Clerk of the Board

Mike, Cole, Chairman