

**February 21, 2017**

The Lincoln County Board of Commissioners met for a workshop session on February 21, 2017, in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Cole, Commissioner Bennett, Accounting Deputy Wendy Drake and Clerk and Recorder Robin Benson. Commissioner Peck was in Denver on county business.

**10:00 AM Working Session:**

- The Budget Committee discussion was tabled until Commissioner Peck returns.
- Robin presented last year's budget calendar for Commissioner and County Administrator review. Robin explained how budgets will be rolled over into the new fiscal year, which will streamline the budget process and decrease time spent on data entry. Robin suggested that any requests for budget changes/increases by department heads be vetted through the county administrator. Commissioners will need to approve requests before any changes are implemented into the budget prep system.
- Robin presented a copy of the budget letter that went out to all department heads from the commissioners last year in March. Robin said we need to discuss how the budget process will change for department heads now that we have a county administrator and the county is creating a finance department. We will need to narrow down the process so that information can be efficiently relayed to the departments.
- Accounting Deputy Wendy Drake questioned if David Thompson and CAN AM Search and Rescue can act similar to districts by pulling their revenue out of the county and setting up their own accounts.
- The commission determined the Indirect Cost Allocation Plan will not change for current FY 16/17. If a fund cannot meet its allocated obligation then it will be discussed to be a part of the end of year budget amendment.

**11:00 AM Meeting Adjourned**

**LINCOLN COUNTY BOARD OF COMMISSIONERS**

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Mike Cole, Chairman

**ATTEST:** \_\_\_\_\_  
Robin A. Benson, Clerk and Recorder