

July 19, 2016

The Lincoln County Board of Commissioners met for a special work session on July 19, 2016, in the Lincoln County Courthouse, Libby, Montana. Present were Commissioner Cole, Commissioner Peck, Commissioner Larson, Clerk & Recorder Robin Benson, Accounting Deputy Wendy Drake and Payroll Clerk Dallas Wamsley.

10:00 AM Bill Caldwell/Airport Budget:

Bill went over the airport budget and explained the increased costs associated with airport operations. Bill mentioned the cash report for Fund 7390 Airport Fuel System shows a balance of approximately 35,500 and Bill was asked and he agreed that \$10,000 could be transferred to the airport revenue to help defray costs at the Libby and Eureka airports. **Motion** by Commissioner Peck to transfer \$10,000 from Fund 7390 Airport Fuel System to 2170 Airport Revenue. Second by Commissioner Larson, motion carried unanimously. There was a brief discussion about the part-time person working at the Eureka Airport without being on the county payroll system. Commissioner Peck said the county needs to modify the job description and put the person on the county payroll system showing that the county has identified the problem and fixed the problem. **Motion** by Commissioner Larson to go through the classification process for the part-time position for Eureka Airport. Second by Commissioner Peck, motion carried unanimously. The Eureka Airport payroll report will be adjusted to reflect this position.

11:00 AM FY 16/17 Budget Discussion:

- Robin said we need to get dates, locations, and time set for the FY 16/17 Preliminary Budget Public Hearings so she can prepare and get the public notices out to the newspapers. Public Hearings were tentatively set for August 30th in Eureka at 10 AM and August 31 in Libby at 10 AM. Robin said she will verify with Dallas Wamsley that there are no other calendar conflicts.
- Accounting Deputy Wendy Drake prepared reports reflecting departments that have not spent their budgets for at least 3 years well under 85%. Commissioner Peck said he would visit with each department supervisor to determine if budgets could be reduced.
- Robin said she has prepared the preliminary Public Safety, General Fund, and the Fair budgets to reflect transfers from CIP cash balances for projects that are old or no longer active. Robin said she will need a formal motion to cancel the CIP accounts prior to final budget adoption.
- Robin said the tabulator for counting ballots is becoming old and outdated. The elections department will research costs associated with replacement and set up a Capital Improvement Plan to begin saving money specifically for this purpose.

12:00 PM Meeting Adjourned

LINCOLN COUNTY BOARD OF COMMISSIONERS

Mike Cole, Chairman

ATTEST: _____
Robin A. Benson, Clerk of the Board