

September 17, 2015

The Lincoln County Board of Commissioners met on September 1, 2015 in the Lincoln County Courthouse. Present were Commissioner Mike Cole, Commissioner Greg Larson, Commissioner Mark Peck and Clerk and Recorder Robin Benson.

1:00 PM-**County Salary Study/Grade and Longevity Schedule:** Present were Vic White and Dallas Shaw.

Vic briefed the Commission about the history of the Salary Study that was approved by the Commission on July 28, 2010. Vic said he is working on a narrative for Standard Operating Procedures on how to implement the county wage schedule.

Dallas explained the grade/longevity scale and classifications to the Commission. Commissioner Larson stressed the importance that the County Salary Schedule should be learned and understood by more than one person. Vic said he is learning the pay scale and there will be consistency about how it will be administered.

Jennifer McCully will now be implementing the County Wellness Program.

2:00 PM-**Payroll Department:** Present was Vic White

The Commission discussed the Payroll Clerk position. Commissioner Cole said he would like to see the job go out to the public. Commissioner Peck said that would also align with fairness to other employees. Vic said the county policy stipulates that first consideration is for interoffice employees to transfer, and he would like to see the county follow the policy handbook. Dallas Shaw has expressed she is qualified to assume the position. Commissioner Peck agreed it is well within the policy manual to conduct interoffice transfers. **Motion** by Commissioner Larson to promote Dallas Shaw as payroll clerk as per county policy. Second by Commissioner Peck, and so ordered upon unanimous consent of the board.

Options were discussed about the H.R. Department having a private office for personal discussion.

3:00 PM Meeting Adjourned.

**LINCOLN COUNTY BOARD OF COMMISSIONERS**

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Mike Cole, Chairman

**ATTEST:** \_\_\_\_\_  
Robin A. Benson, Clerk of the Board